

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153

Held Friday the 12th day of April, 2024

In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve - Larry Sippola
Councillor Division 2 - Les Beutler
Councillor Division 3 - Lane Chesney
Councillor Division 4 - Eva Davis
Councillor Division 5 - Rick Schellenberg
Councillor Division 6 - Rick Lake
Administrator - Chrissy Bodnarchuk

Absent:

Councillor Division 1 - Liz Domoslai

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 9:00 a.m.

Minutes:

70/24 Beutler: That the minutes of the Regular Meeting of Council held March 8, 2024 be approved as presented.

Carried.

Financial Reports:

71/24 Schellenberg: That the Statement of Financial Activities, the Mastercard statement and the bank reconciliation for the month of March 2024 be accepted as presented.

Carried.

Accounts:

72/24 Davis: That the accounts in the amount of \$82,556.48 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Delegation:

9:28 a.m. – Jessica Tremblay and Bob Neufeld – Ducks Unlimited Canada – 2024 Programs

Administration Reports:

2024 Budget

73/24 Schellenberg: That the Council for the R.M. of Willowdale No. 153 adopt the budget for the year 2024 as presented and attached.

Carried.

2024 Municipal Mill Rate

74/24 Davis: That the municipal mill rate be set at 6.00 for the R.M. of Willowdale No. 153 for the year 2024.

Carried.

2024 Education Property Tax Mill Rates

75/24 Beutler: That the 2024 Education Property Tax Mill Rates be accepted as presented:

Agricultural:	1.42 mills	Residential:	4.54 mills
Commercial/Industrial:	6.86 mills	Resource:	9.88 mills

Carried.

Election Official Remuneration

76/24 Chesney: That the remuneration for election officials participating in the 2024 Municipal Election be set at \$35.00 per hour for election day and any training required plus \$0.60 per kilometer of necessary travel.

Carried.

Bylaws:

Bylaw 2/2024 – Minimum Tax Bylaw

77/24 Beutler: That Bylaw No. 2/2024 being a bylaw to set a minimum tax be read a first time.

Carried.

78/24 Chesney: That Bylaw No. 2/2024 be read a second time. **Carried.**

79/24 Schellenberg: That Bylaw 2/2024 be given three readings at this meeting. **Carried Unanimously.**

80/24 Lake: That Bylaw No. 2/2024 being a bylaw to set a minimum tax be read a third time and adopted. **Carried.**

Bylaw 3/2024 – Building Bylaw

81/24 Davis: That Bylaw No. 3/2024 being a bylaw to regulate building construction be read a first time. **Carried.**

82/24 Beutler: That Bylaw No. 3/2024 be read a second time. **Carried.**

83/24 Chesney: That Bylaw 3/2024 be given three readings at this meeting. **Carried Unanimously.**

84/24 Schellenberg: That Bylaw No. 3/2024 being a bylaw to regulate building construction be read a third time and adopted. **Carried.**

Correspondence:

85/24 Davis: That the following correspondence having been read now be filed:

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|----|-------------------------------------------------------------------------|-------------------------------------------------------------------------|
| a) | Southeast Transportation Planning Committee | Annual General Meeting Notice & Ministry of Highways Spring Tender Plan |
| b) | Saskatchewan Municipal Hail | 2023 Annual Report |
| c) | Municipal Potash Tax Sharing Administration Board | 2023 Financial Statements |
| d) | Municipal Potash Tax Sharing Administration Board | 2024 Estimates |
| e) | SARM – Rural Municipal Tax Loss Compensation Trust Fund | 2023 Financial Statements |
| f) | SARM – Rural Municipal Specific Claims Tax Loss Compensation Trust Fund | 2023 Financial Statements |
| g) | Canada Community Building Fund | 2023-24 Reporting |
| h) | GeoVerra | Land Planning & Subdivisions |
| i) | Whitewood and District Fire Department | Updated Common Costs and Incident Calls |
| j) | Whitewood Public Library Branch | 2024 Budget Update |
| k) | Rural Integrated Roads for Growth | Clearing the Path Corridor Application |
| l) | Rural Integrated Roads for Growth | Clearing the Path Corridor Incremental Maintenance Funding Advisory |
| m) | Hudson Bay Route Association | Annual General Meeting Notice |

Carried.

New Business:

86/24 Subdivision Application – NE 05-16-02-W2 & SE 05-16-02-W2 – File SUBD-002760-2024
Beutler: That the Council for the R.M. of Willowdale No. 153 recommends approval of the Application to Subdivide land on the NE 05-16-02-W2 and SE 05-16-02-W2 as presented in the Ministry of Government Relations letter dated March 8, 2024. **Carried.**

87/24 PSIP Building Valuation Agreement
Beutler: That the Reeve and Administrator be authorized to sign the Property Self Insurance Program Building Appraisal Agreement with the Saskatchewan Association of Rural Municipalities. **Carried.**

88/24 Closed Session
Beutler: That the meeting enter into closed session at 11:30 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss personnel. **Carried.**

In attendance: Larry Sippola, Les Beutler, Lane Chesney, Eva Davis, Rick Schellenberg, Rick Lake and Chrissy Bodnarchuk

Councillor Chesney left the meeting at 11:54 p.m. and did not return.

Open Session

89/24 Schellenberg: That the meeting reconvene into regular session at 12:43 p.m. **Carried.**

Offer of Employment

90/24 Lake: That the R.M. of Willowdale No. 153 offer Greg Flaman a position as full-time seasonal equipment/maintenance operator with a rate of pay of \$30.00 per hour and a probation period of three months. **Carried.**

Packer Purchase

91/24 Schellenberg: That Council for the R.M. of Willowdale No. 153 accept quote #QT-001852 for the purchase of a packer for a CAT grader in the amount of \$29,973.46 plus applicable shipping and taxes. **Carried.**

Work Orders

92/24 Beutler: That the following work orders be approved as presented:
 3-1 – Replace Culvert 3-2 – Install Culvert **Carried.**

Airstrip Request

93/24 Beutler: That the R.M. of Willowdale No. 153 acknowledge the verbal request from Western Canadian Aerial Limited regarding possible sites for air strip development and further notes that the municipality will not support development of air strips on municipal road allowance in the municipality. **Carried.**

Unit TR-2 Repair

94/24 Lake: That Council for the R.M. of Willowdale No. 153 approves payment to Agriterra Equipment for hydraulic leak and transmission repair to Unit TR-2 in the amount of \$7,883.57 plus applicable taxes. **Carried.**

Conflict of Interest

Councillor Eva Davis declared a conflict of interest in the next item of business due to personal involvement, therefore is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (1:45 p.m.).

Sale of Culverts

95/24 Schellenberg: That the R.M. of Willowdale sell culvert to Darren Davis at cost. **Carried.**

Councillor Eva Davis returned to the Council Chambers at 1:51 p.m.

Application for Dust Control

96/24 Schellenberg: That the following requests for dust control be approved in accordance with Dust Control Policy #300-06:
 - On 719 in front of the Briggs residence on the NE 11-16-2-W2
 - On Range Road 2034 in front of Ber residence on the SW 28-16-3-W2 **Carried.**

Vet Services Board Agreement

97/24 Lake: That the R.M. of Willowdale No. 153 support the proposed changes to the 2020 Vet Services Board Agreement as presented in the letter dated March 6, 2024. **Carried.**

Self-Dumping Hopper Bin

98/24 Beutler: That the crew be authorized to purchase a 1.5 cu yard self-dumping hopper bin with a budget of \$1,500.00. **Carried.**

Council Indemnity

99/24 Beutler: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 955.00	Domoslai	\$ 0	Beutler	\$392.00
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Chesney	\$ 484.60	Davis	\$ 752.70	Lake	\$ 1,034.00
Schellenberg	\$ 594.20				

Carried.

Councillor Lake left the meeting at 2:54 p.m. and did not return.

Adjournment

100/24

Schellenberg: That this meeting adjourn (3:11 p.m.).

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 4/12/2024
Batch: 2024-00021 to 2024-00032

Cheques	Date	Vendor Name	Reference	Payment Amount
11185	08-Mar-24	Void	Void Cheque	\$0.00
11186	08-Mar-24	Void	Void Cheque	\$0.00
11187	08-Mar-24	Void	Void Cheque	\$0.00
11188	08-Mar-24	RMAA	2024 Convention Fees	\$50.00
11189	12-Mar-24	Kinnen Balan	Land Purchase	\$3,972.50
EFT	15-Mar-24	Blaine Drake	Payroll	\$2,507.45
EFT	15-Mar-24	Cole Gawryluk	Payroll	\$1,929.40
11190	22-Mar-24	SGI	License Plate Renewal	\$7,461.08
EFT	29-Mar-24	Blaine Drake	Payroll	\$2,130.00
EFT	29-Mar-24	Cole Gawryluk	Payroll	\$1,783.35
EFT	31-Mar-24	Chrissy Bodnarchuk	March Payroll	\$5,047.23
EFT	31-Mar-24	Leslie Beutler	March Council Indemnity	\$528.70
EFT	31-Mar-24	Elizabeth Domsolai	March Council Indemnity	\$354.50
EFT	31-Mar-24	Eva Davis	March Council Indemnity	\$535.20
EFT	31-Mar-24	Rick Schellenberg	March Council Indemnity	\$345.00
EFT	31-Mar-24	Larry Sippola	March Council Indemnity	\$719.00
OL	31-Mar-24	MEPP	March Payable	\$4,907.02
OL	31-Mar-24	Receiver General	March Payable	\$9,934.79
OL	31-Mar-24	Sask Energy	March Payable	\$1,427.51
OL	31-Mar-24	Sask Power	March Payable	\$587.55
OL	31-Mar-24	Sask Tel	March Payable	\$334.82
OL	31-Mar-24	Minister of Finance	GSSD - March Payable	\$547.37
OL	31-Mar-24	Minister of Finance	PVSD - March Payable	\$1,767.33
EFT	12-Apr-24	Blaine Drake	Payroll	\$2,427.99
EFT	12-Apr-24	Cole Gawryluk	Payroll	\$2,004.83
11191	12-Apr-24	Brandt Tractor Ltd.	March Statement	\$255.11
11192	12-Apr-24	Dionco Sales & Service Ltd.	March Statement	\$4,805.97
11193	12-Apr-24	Jean Green	March Caretaking	\$90.00
11194	12-Apr-24	Napa Auto Parts	March Statement	\$1,349.40
11195	12-Apr-24	OK Tire	March Statement	\$501.62
11196	12-Apr-24	Prairie Strong Accountants	2023 Audit	\$7,215.00
11197	12-Apr-24	King's Printer	2024 Assessment Notice	\$30.00
11198	12-Apr-24	Scissors Creek Testing Inc.	Gravel Testing	\$2,089.51
11199	12-Apr-24	SGI	License Plate Renewal	\$302.30
11200	12-Apr-24	Whitewood Public Library	2024 Requisition	\$775.00
11201	12-Apr-24	Whitewood Skating Club	2024 Carnival Donation	\$50.00
11202	12-Apr-24	World-Spectator	March Statement	\$232.20
EFT	12-Apr-24	Borderland Coop	March Statement	\$8,600.82
EFT	12-Apr-24	Chrissy Bodnarchuk	Reimburse Mileage	\$559.20
EFT	12-Apr-24	Frier's Ag	February & March Invoices	\$1,536.53
EFT	12-Apr-24	Grasslands News Group	March Statement	\$233.42
EFT	12-Apr-24	Loraas Disposal	March Invoice	\$62.96
EFT	12-Apr-24	SARM	March Statement	\$396.00
EFT	12-Apr-24	Toshiba Tec Canada	April Invoice	\$167.21
EFT	12-Apr-24	Town of Whitewood	March Invoice	\$80.00
OL	12-Apr-24	Collabria Mastercard	March Statement	\$1,921.61
Total				\$82,556.48

Certified correct this 12th day of April, 2024

Reeve

Administrator