

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153

Held Friday the 10th day of March, 2023

In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve -	Larry Sippola
Councillor Division 1	Liz Domoslai
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	Lane Chesney
Councillor Division 4 -	Eva Davis
Administrator -	Chrissy Bodnarchuk

Absent:

Councillor Division 5 -	Rick Schellenberg
Councillor Division 6 -	Rick Lake

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 9:01 a.m.

Councillor Beutler joined the meeting at 9:04 a.m.

Minutes:

56/23 Davis: That the minutes of the Regular Meeting of Council held February 10, 2023 be approved as presented.

Carried.

Financial Reports:

57/23 Chesney: That the Statement of Financial Activities and the bank reconciliation for the month of February 2023 be accepted as presented.

Carried.

Audited Financial Reports

58/23 Beutler: That the Audited Financial Statement for the year end 2022 be accepted as presented.

Carried.

Method of Advertising Audited Financial Reports

59/23 Chesney: That the Council for the R.M. of Willowdale No. 153 authorize the method to publicize the annual audited financial statement as per Section 185 of *The Municipalities Act* by posting the auditor's report and summary of the financial statements in the municipal office and on the municipal website with a signed copy of the entire financial statement posted on the municipal website.

Carried.

Accounts:

60/23 Domoslai: That the accounts in the amount of \$82,405.06 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Committee Reports:

61/23 Domoslai: That the Council for the R.M. of Willowdale No. 153 accept the Whitewood Library Board report as presented.

Carried.

Delegation:

10:28 a.m. – Tayo Adegeye – Plant Health Officer

Correspondence:

62/23 Beutler: That the following correspondence having been read now be filed:

a) SAMA	Annual Meeting
b) RFNow Inc.	Fibre Installation

Carried.

New Business:

Rescind Resolution 51/23

- 63/23** **Domoslai:** That the Council for the R.M. of Willowdale No. 153 rescind Resolution 51/23 “ICIP Rec Park Committee Appointment”.
- Carried.**
- TLE Trust Fund
- 64/23** **Davis:** That the R.M. of Willowdale No. 153 reduce their Tax Loss Compensation Fund held by SARM to fifty (50) percent for 2023.
- Carried.**
- Office Laptop and VPN Router
- 65/23** **Chesney:** That Administration be authorized to purchase laptop and upgraded VPN Router for the municipal office as quoted by MuniSoft at \$1,556.00 and \$1,074.00 respectively plus applicable taxes.
- Carried.**
- Saskatchewan Pest Control Officers Association Seminar
- 66/23** **Beutler:** That the Council for the R.M. of Willowdale No. 153 authorize Councillor Liz Domoslai to attend the 2023 Saskatchewan Pest Control Officers Association Seminar in Moose Jaw, SK. on June 13-14 in accordance with Policy #200-04 and further that the registration fee be paid by the municipality.
- Carried.**
- Road Closure Request Policy #200-07
- 67/23** **Chesney:** That the Road Closure Request Policy #200-07 be adopted as presented for the purposes of establishing a standard application process for road closure requests.
- Carried.**
- RPF Energy Canada Ltd. – File #22P038
- 68/23** **Chesney:** That the Administrator be authorized to sign the Notice of Completion of Seismic Operations for the above-mentioned file.
- Carried.**
- Ministry of Environment Letter
- 69/23** **Beutler:** That the Administrator draft a letter to the Ministry of Environment regarding solutions for the excessive number of deer in the municipality.
- Carried.**
- SARM Resolutions
- 70/23** **Sippola:** That the Council for the R.M. of Willowdale No. 153 support resolution 1-23A at the 2023 SARM Annual Convention.
- Carried.**
- Municipal Road Ban Weights
- 71/23** **Domoslai:** That the Administrator draft a Municipal Road Ban Weight Policy to standardize the use of municipal roads during road bans.
- Carried.**
- Gas Tax Funds
- 72/23** **Davis:** That the Council for the R.M. of Willowdale No. 153 authorize the Administrator to close out New Gas Tax Term 054 of \$139,485.98 plus interest when it becomes eligible on March 29, 2023 and transfer the funds to the operating account as all gas tax funding to the end of the current agreement has been allocated to projects.
- Carried.**
- Capital Res/Road Term
- 73/23** **Beutler:** That the Council for the R.M. of Willowdale No. 153 authorize the Administrator to close out Capital Reserve Pt1/Capital Road Term 056 and transfer the balance of \$144,634.77 plus interest into Cap Reserve Term 053 when it becomes eligible on March 29, 2023.
- Carried.**
- Term Investment Renewal
- 74/23** **Chesney:** That the Council for the R.M. of Willowdale No. 153 authorize the Administrator to reinvest the term accounts in one-year redeemable terms as they become due in March should the interest rate be greater than the current rate of 3.78%.
- Carried.**
- Massey Ferguson Tractor Repairs
- 75/23** **Domoslai:** That the R.M. of Willowdale No. 153 arrange repairs for the PTO on the Massey Ferguson tractor.
- Carried.**

76/23

Council Indemnity

Beutler: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 640.00	Domoslai	\$ 421.82	Beutler	\$ 369.00
Chesney	\$ 661.90	Davis	\$ 385.80	Lake	\$ 0
Schellenberg	\$ 0				

Carried.

77/23

Adjournment

Chesney: That this meeting adjourn (1:16 p.m.)

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153

List of Accounts for Approval

as of 3/10/2023

Batch: 2023-0013 to 2023-00020

				Payment
Cheques	Date	Vendor Name	Reference	Amount
11008	10-Feb-23	Void	Printing Error	\$0.00
11009	10-Feb-23	Void	Printing Error	\$0.00
11010	10-Feb-23	Void	Printing Error	\$0.00
11011	10-Feb-23	Crossroads Sno-Diggers Inc.	2023 Donation	\$100.00
11012	10-Feb-23	Whitewood Skating Club	2023 Donation	\$60.00
11013	10-Feb-23	Cindy Zorn	Christmas Party Supper	\$655.00
EFT	11-Feb-23	Blaine Drake	Payroll	\$1,722.73
EFT	11-Feb-23	Tom Black	Payroll	\$1,775.92
EFT	25-Feb-23	Blaine Drake	Payroll	\$1,837.95
EFT	25-Feb-23	Tom Black	Payroll	\$1,749.32
EFT	28-Feb-23	Chrissy Bodnarchuk	Feburary Payroll	\$3,928.45
EFT	28-Feb-23	Leslie Beutler	February Council Indemnity	\$492.00
EFT	28-Feb-23	Eva Davis	February Council Indemnity	\$696.10
EFT	28-Feb-23	Elizabeth Domoslai	February Council Indemnity	\$558.10
EFT	28-Feb-23	Rick Lake	February Council Indemnity	\$487.00
EFT	28-Feb-23	Richard Shellenberg	February Council Indemnity	\$408.80
EFT	28-Feb-23	Larry Sippola	February Council Indemnity	\$760.00
OL	28-Feb-23	MEPP	February Payable	\$3,031.74
OL	28-Feb-23	Receiver General	February Payable	\$5,660.91
OL	28-Feb-23	Sask Energy	February Payable	\$1,968.81
OL	28-Feb-23	Sask Power	February Payable	\$768.90
OL	28-Feb-23	Sask Tel	February Payable	\$343.67
OL	28-Feb-23	Minister of Finance	PVSD - February Payable	\$353.38
11014	10-Mar-23	Brian & Carla Bartlam	RIRG - Land Purchase & Crop Damage	\$5,189.13
11015	10-Mar-23	Jason & Tammy Beutler	RIRG - Land Purchase & Crop Damage	\$6,503.71
11016	10-Mar-23	Les Beutler	Reimburse - Material	\$126.68
11017	10-Mar-23	Wade & Lynelle Brehaut	RIRG - Land Purchase & Crop Damage	\$11,271.71
11018	10-Mar-23	Theodore & Hertha Briggs	RIRG - Land Purchase & Crop Damage	\$1,067.48
11019	10-Mar-23	E, V, S & M Briggs	RIRG - Crop Damage	\$1,190.00
11020	10-Mar-23	Capital I Industries	Grader Repairs	\$85.66
11021	10-Mar-23	DionCo Sales & Service	February Statement	\$4,829.12
11022	10-Mar-23	Christopher Domoslai	RIRG - Crop Damage	\$2,527.00
11023	10-Mar-23	Jean Green	March Invoice	\$60.00
11024	10-Mar-23	J Greening & K Neufeld	RIRG - Land Purchase & Crop Damage	\$6,513.91
11025	10-Mar-23	Jason Butler Realty P.C. Ltd.	RIRG - Land Purchase & Crop Damage	\$5,327.51
11026	10-Mar-23	Napa Whitewood	Feburary Statement	\$243.96
11027	10-Mar-23	Receiver General	2023 Radio License	\$357.28
11028	10-Mar-23	RMAA	2023 Convention Registration	\$50.00
11029	10-Mar-23	SaskTip Inc.	2023 Membership	\$100.00
11030	10-Mar-23	Whitewood Public Library	2023 Requisition	\$725.00
11031	10-Mar-23	OK Tire Whitewood	Februray Statement	\$40.95
EFT	10-Mar-23	Borderland Coop	February Statement	\$4,558.50
EFT	10-Mar-23	Loraas Disposal	February Invoice	\$59.09
EFT	10-Mar-23	MuniSoft	February Statement	\$122.96
EFT	10-Mar-23	SARM	February Statement	\$1,015.40
EFT	10-Mar-23	Toshiba Business Solutions	March Invoice	48.76
EFT	10-Mar-23	Town of Whitewood	February Invoice	\$75.00
EFT	10-Mar-23	Collabria Mastercard	Reimburse Mastercard	\$2,957.47

Total

\$82,405.06

Certified correct this 10th day of March, 2023

Reeve

Administrator