

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153**  
**Held Wednesday the 15<sup>th</sup> day of October, 2025**  
**In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan**

**Present:**

Reeve -	Lane Chesney
Councillor Division 1 -	Julie Johnson
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	James Stratton
Councillor Division 4 -	Eva Davis
Councillor Division 6 -	Rick Lake
Administrator -	Chrissy Bodnarchuk

**Absent:**

Councillor Division 5 - Darryn Beutler

**Call to Order:**

A quorum being present, Reeve Lane Chesney called the meeting to order at 9:00 a.m.

**Minutes:**

**221/25 Johnson:** That the minutes of the Regular Meeting of Council held September 10, 2025 be approved as presented. **Carried.**

*Councillor Beutler joined the meeting at 9:04 a.m.*

**Financial Reports:**

**222/25 Johnson:** That the Statement of Financial Activities, the Mastercard statement and the bank reconciliation for the month of September 2025 be accepted as presented. **Carried.**

**Accounts:**

**223/25 Lake:** That the accounts in the amount of \$440,819.96 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

**Administrative Reports:**

**Foreman Report**

**224/25 Beutler, L:** That the Foreman Report be accepted as presented. **Carried.**

**Bylaws:**

**Bylaw 7/2025 – Protective Services Cost Recovery Bylaw**

**225/25 Beutler, L:** That Bylaw No. 7/2025 being a bylaw to establish a procedure for protective services cost recovery in the Rural Municipality of Willowdale No. 153 be read a first time. **Carried.**

**226/25 Johnson:** That Bylaw No. 7/2025 be read a second time. **Carried.**

**227/25 Davis:** That Bylaw No. 7/2025 be given three readings at this meeting. **Carried Unanimously.**

**228/25 Lake:** That Bylaw No. 7/2025 being a bylaw to establish a procedure for protective services cost recovery in the Rural Municipality of Willowdale No. 153 be read a third time and adopted. **Carried.**

**Bylaw 8/2025 – Assessment Appeal Fees Bylaw**

**229/25 Stratton:** That Bylaw No. 8/2025 being a bylaw to establish assessment appeal fees in the Rural Municipality of Willowdale No. 153 be read a first time. **Carried.**

**230/25 Beutler, L:** That Bylaw No. 8/2025 be read a second time.

231/25

Johnson: That Bylaw No. 8/2025 be given three readings at this meeting.

Carried Unanimously.

232/25

Davis: That Bylaw No. 8/2025 being a bylaw to establish assessment appeal fees in the Rural Municipality of Willowdale No. 153 be read a third time and adopted.

Carried.

Correspondence:

233/25

Beutler, L: That the following correspondence having been read now be filed:

a)	Whitewood Library	Librarian Report
b)	Southeast Transportation Planning Committee	Executive Meeting Minutes
c)	SARM	SEEDS Modules
d)	Government of Saskatchewan	Short-Term Antlerless Elk Season
e)	Broadview RCMP	July to September Reporting
f)	Municipal Potash Sharing Administration Board	2025 Potash Distribution
g)	Water Security	Estimated Peak Water Levels Updated Process
h)	Canadian Union of Postal Workers	Canada Post Corporation Review
i)	Government of Saskatchewan	Derelict Buildings Pilot Project

Carried.

New Business:

Amend Meeting Date

234/25

Stratton: That the Council for the RM of Willowdale No. 153 ratify the change of regular meeting as posted by public notice from Wednesday October 8, 2025 commencing at 9:00 a.m. to Wednesday October 15, 2025 commencing at 9:00 a.m. in the Transportation Services Shop at #1001 Highway 9, Whitewood, Saskatchewan.

Carried.

SARM Midterm Convention Voting Delegates

235/25

Johnson: That the R.M. of Willowdale No. 153 appoint Reeve Lane Chesney and Councillor James Stratton as voting delegates for the 2025 SARM Midterm Convention.

Carried.

Esterhazy Super Sledders Snowmobile Trail

236/25

Davis: That the Council for the R.M. of Willowdale No. 153 give approval to the Esterhazy Super Sledders for a snowmobile trail through the municipality as presented valid from November 1, 2025 to April 30, 2026 with the understanding that the snowmobiles be permitted on the right of way only, all litter shall be cleaned up and that the local farmers may use some trails during winter and further that the R.M. maintain the right to revoke this approval by providing written notice.

Carried.

Whitewood Community Health Centre Donation

237/25

Beutler, L: That the R.M. of Willowdale donate \$500.00 to the Whitewood Community Health Centre Recreation Fund.

Carried.

Munisoft E-Notices

238/25

Beutler, L: That the Administrator be authorized to purchase eNotices from Munisoft for Accounts Receivable, Receipting and Tax programs.

Defeated.

Work Orders

239/25

Stratton: That the following work order be approved as presented:

1-1 – Replace Culvert

Carried.

Policy Manual

240/25

Johnson: That the R.M. of Willowdale accept the quote from Matthewson & Co. for \$5,000.00 plus GST for a completed policy manual.

Carried.

- 241/25

SaskPower Rebuild Project RRBLD4B-219

**Johnson:** That the Council for the R.M. of Willowdale No. 153 accept the rural rebuild plan RRBLD 4B-219 as presented and further that there are no concerns with the line being installed inside the road allowance, that the municipality is unaware of any lines or water lines running through the section of road allowance and that there is no current plans for road work or expansion to the road allowance.

Carried.
- 242/25

Gravel Lease #411565

**Stratton:** That the Council for the R.M. of Willowdale No. 153 acknowledge the email from the Ministry of Agriculture Lands Branch dated September 30, 2025 requesting remediation of the gravel development on gravel lease #411565 and further that the municipality will slope of the existing pit this fall and reevaluate any other conditions in conjunction with the land owner and the ministry.

Carried.
- 243/25

Closed Session

**Lake:** That the meeting enter into closed session at 11:51 a.m. in accordance with Section 120(2)(b) of *The Municipalities Act* and Section 16 of *The Local Freedom of Information and Privacy Act* to discuss long term planning.

Carried.
- In attendance: Lane Chesney, Julie Johnson, Les Beutler, James Stratton, Eva Davis & Rick Lake and Chrissy Bodnarchuk.
- 244/25

Open Session

**Stratton:** That the meeting reconvene into regular session at 12:29 p.m.

Carried.
- 245/25

Request for Quote

**Beutler, L:** That the R.M. of Willowdale acknowledge receipt of two quotes for the completion of 2025 work orders 3-1, 3-2, 5-1 and 5-2 further that quotes be declined due to time constraints at the end of the season.

Carried.
- 246/25

Road Stabilization Tender

**Davis:** That the R.M. of Willowdale acknowledge receipt of three tenders for the Road Stabilization Tender and further that the tender from Green Earth Road Spraying be accepted in the amount of \$175,392.00 plus taxes.

Carried.
- 247/25

Closed Session

**Lake:** That the meeting enter into closed session at 12:39 p.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Freedom of Information and Privacy Act* to discuss personnel.

Carried.
- In attendance: Lane Chesney, Julie Johnson, Les Beutler, James Stratton, Eva Davis & Rick Lake and Chrissy Bodnarchuk.
- 248/25

Open Session

**Beutler, L:** That the meeting reconvene into regular session at 1:34 p.m.

Carried.
- 249/25

1A Driver Training

**Stratton:** That the R.M. of Willowdale No. 153 enroll Ricayla Gawryluk in Accent Driving School as soon as scheduling allows to obtain her 1A license and further that the R.M. pay all fees associated with the class and exams at an approximate cost of \$10,000.00 and additionally her regularly hourly wage while in attendance.

Carried.
- 250/25

Wages – Equipment Operator

**Lake:** That Equipment Operator Ricayla Gawryluk be promoted to full time permanent employee and further that her wage be set at \$28.00 per hour effective Pay Period 1 of 2026.

Carried.
- 251/25

Wages – Foreman

**Beutler, L:** That Foreman Blaine Drake’s wage be set to \$40.00 per hour effective Pay Period 1 of 2026.

Carried.

252/25

Vacation Pay

**Stratton:** That all hourly employees be paid out vacation pay on each pay period as earned effective Pay Period 1 2026.

Carried.

253/25

Grader Training

**Johnson:** That the Administrator be authorized to schedule grader training for all permanent grader operators through DK Blade Services as soon as conditions allow in 2026.

Carried.

254/25

Council Indemnity

**Beutler, L:** That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Chesney	\$ 837.60	Johnson	\$ 349.60	Beutler, L	\$ 416.00
Stratton	\$ 512.00	Davis	\$ 442.35	Beutler, D	\$0
Lake	\$ 364.00				

Carried.

255/25

Approach Requests

**Johnson:** That the following approaches be installed as requested:

SW 31-16-01-W2	NE 22-16-02-W2
SW 22-17-02-W2	

Carried.

256/25

Right of Way Ditching

**Beutler, L:** That the Council for the R.M. of Willowdale require any ditching or dirt work proposed to be done by any ratepayer in the RM right of way be presented to Council by written application complete with details and pictures describing the proposed work and the impact on the surrounding land and landowners with Council to approve or decline on a case by case basis.

Carried.

257/25

Adjournment

**Lake:** That this meeting adjourn (2:34 p.m.).

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153				
List of Accounts for Approval				
as of 10/15/2025				
Batch: 2025-00071 to 2025-00078				
Cheques	Date	Vendor Name	Reference	Payment Amount
11436	10-Sep-25	Broadview & District Healthcare	Donation	\$500.00
11437	10-Sep-25	Elevated Applications	Road Spraying	\$16,668.75
EFT	12-Sep-25	Blaine Drake	Payroll	\$2,992.77
EFT	12-Sep-25	Steve Faelker	Payroll	\$765.87
EFT	12-Sep-25	Oshawa Gawryluk	Payroll	\$812.75
EFT	12-Sep-25	Ricayla Gawryluk	Payroll	\$2,008.92
EFT	26-Sep-25	Blaine Drake	Payroll	\$2,825.98
EFT	26-Sep-25	Ricayla Gawryluk	Payroll	\$1,994.14
EFT	30-Sep-25	Chrissy Bodnarchuk	September Payroll	\$5,150.76
EFT	30-Sep-25	Darryn Beutler	September Council Indemnity	\$285.80
EFT	30-Sep-25	Leslie Beutler	September Council Indemnity	\$351.00
EFT	30-Sep-25	Lane Chesney	September Council Indemnity	\$872.06
EFT	30-Sep-25	Julie Johnson	September Council Indemnity	\$302.60
EFT	30-Sep-25	Rick Lake	September Council Indemnity	\$358.00
OL	30-Sep-25	MEPP	September Payable	\$4,273.50
OL	30-Sep-25	Receiver General	September Payable	\$7,215.75
OL	30-Sep-25	Sask Energy	September Payable	\$105.39
OL	30-Sep-25	Sask Power	September Payable	\$407.00
OL	30-Sep-25	Sask Tel	September Payable	\$338.37
11438	30-Sep-25	Petty Cash	August Mowing	\$25.00
11439	30-Sep-25	Receiver General	2024 PIER Review	\$151.72
11440	30-Sep-25	SGI	License Plate Renewal	\$3,489.92
OL	30-Sep-25	Minister of Finance	GSSD - September Payable	\$3,172.50
OL	30-Sep-25	Minister of Finance	PVSD - September Payable	\$265,322.34
OL	30-Sep-25	SMHI	September Payable	\$37,238.00
EFT	10-Oct-25	Blaine Drake	Payroll	\$3,002.68
EFT	10-Oct-25	Steve Faelker	Payroll	\$476.99
EFT	10-Oct-25	Ricayla Gawryluk	Payroll	\$2,031.06
11441	15-Oct-25	Les Beutler	GCP 2025-26 Rebate	\$650.00
11442	15-Oct-25	Elevated Applications	Office Pest Control	\$315.00
11443	15-Oct-25	Giroux Contracting	Division 6 Water Well Building	\$3,729.60
11444	15-Oct-25	Jean Green	October Caretaking	\$60.00
11445	15-Oct-25	Royal Canadian Legion	2025 Wreath Donation	\$25.00
11446	15-Oct-25	Maximum Welding	September Invoice	\$549.45
11447	15-Oct-25	Napa Auto Parts	September Statement	\$1,953.36
11448	15-Oct-25	OK Tire	September Statement	\$73.21
11449	15-Oct-25	Scissors Creek Land & Cattle	GCP 2025-26 Rebate	\$650.00
11450	15-Oct-25	Gord Stewart	September Office Mowing	\$50.00
EFT	15-Oct-25	Borderland Coop	September Statement	\$9,270.19
EFT	15-Oct-25	Capital Fire Protection Ltd.	Fire Extinguisher Inspections	\$351.00

EFT	15-Oct-25	Catalis Technologies Canada	Website	\$4,656.45
EFT	15-Oct-25	Flatlander Express Inc.	September Invoice	\$76.79
EFT	15-Oct-25	Frier's Ag	September Invoice	\$2,199.21
EFT	15-Oct-25	Grasslands News Group	September Statement	\$236.12
EFT	15-Oct-25	Loraas Disposal	September Statement	\$60.34
EFT	15-Oct-25	Toshiba Tec Canada	September Invoice	\$139.59
EFT	15-Oct-25	Town of Whitewood	September Invoice & Groundwork	\$49,105.00
OL	15-Oct-25	Collabria Mastercard	September Statement	\$3,530.03

Total     \$440,819.96

Certified correct this 15th day of October, 2025

Reeve

Administrator