

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153
Held Friday the 14th day of June, 2024
In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan**

Present:

Reeve -	Larry Sippola
Councillor Division 1 -	Liz Domoslai
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	Lane Chesney
Councillor Division 4 -	Eva Davis
Councillor Division 5 -	Rick Schellenberg
Councillor Division 6 -	Rick Lake
Administrator -	Chrissy Bodnarchuk

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 8:00 a.m.

Minutes:

133/24 Schellenberg: That the minutes of the Regular Meeting of Council held May 10, 2024 be approved as presented. **Carried.**

Financial Reports:

134/24 Chesney: That the Statement of Financial Activities, the Mastercard statement and the bank reconciliation for the month of May 2024 be accepted as presented. **Carried.**

Accounts:

135/24 Davis: That the accounts in the amount of \$120,284.59 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Administrative Reports:

2024 RMAA Convention Report

136/24 Schellenberg: That the 2024 RMAA Convention Report be accepted as presented. **Carried.**

Correspondence:

137/24 Domoslai: That the following correspondence having been read now be filed:

- | | | |
|----|---|---|
| a) | Hudson Bay Route Association | Annual General Meeting |
| b) | Whitewood Library | Library Report |
| c) | Stars | Year in Review |
| d) | Lower Souris Watershed Committee | Election Information |
| e) | Southeast Municipal Health Care Corp | June Financial Statements |
| f) | Agricultural Health and Safety Network | 2024 Newsletter & 2023-24 Annual Report |
| g) | Southeast Transportation Planning Committee | Annual General Meeting & Information Bulletin |

Carried.

New Business:

Tax Enforcement

138/24 Lake: That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title to the following described lands:

<u>Legal</u>	<u>Title</u>
NW 13-16-03-W2	148402830
SW 13-16-03-W2	148385504
NE 14-16-03-W2	148402874
SE 23-16-03-W2	148402841
Blk/Par B, Plan 101230175	148402852
Blk/Par C, Plan 102163788	150741873
Blk/Par C, Plan 102163788	150741884
SE 09-17-01-W2	153410127

NE 06-18-02-W2	153080726
SE 06-18-02-W2	153080748
Lot 1, Blk/Par 1, Plan 47845	143933542
Lot 2, Blk/Par 1, Plan 47845	143933564
Lot 3, Blk/Par 1, Plan 47845	143933609
Lot 13, Blk/Par 3, Plan K135	143933621
Lot 14, Blk/Par 3, Plan K135	143933632
Lot 4, Blk/Par 3, Plan K135	106799800
Lot 11, Blk/Par 2, Plan 47845	154032870
Lot 12, Blk/Par 2, Plan 47845	154032937
Lot 13, Blk/Par 2, Plan 47845	154032959
Lot 14, Blk/Par 2, Plan 47845	154032993
Lot 15, Blk/Par 2, Plan 47845	154033039
Lot 18, Blk/Par 3, Plan K135	154032690
Lot 19, Blk/Par 3, Plan K135	154032702

Carried.World Spectator Advertising

- 139/24 Chesney:** That the R.M. of Willowdale No. 153 advertise in the World Spectator “Slow Down and Save a Life” campaign.

Carried.*Councillor Beutler joined the meeting at 8:42 a.m.*Gravel Crushing Advance

- 140/24 Davis:** That Council for the R.M. of Willowdale No. 153 ratify the payment of \$10,000 by cheque #11222 to Lakeview Quarry Ventures as an advance on the material currently being crushed at the SW 6-18-2-W2 pit.

Carried.Lakeview Quarry Ventures Invoice #3887

- 141/24 Beutler:** That Lakeview Quarry Ventures Invoice #3887 be tabled until more information can be obtained on the charges.

Carried.Town of Whitewood – Culvert Replacement

- 142/24 Beutler:** That the Administrator be authorized to draft a response letter to the Town of Whitewood indicating that the R.M. of Willowdale will install the culverts and supply any additional materials needed to complete the install upon the Town of Whitewood purchasing 2 x 1200mm x 18m culverts and having them delivered to site at Range Road 2030 between SE 25 16-3-W2 and SW 30-16-2-W2.

Carried.Crossing Closure – Mile 123.25 Broadview Sub

- 143/24 Chesney:** That the permanent closure of crossing Mile 123.23 Broadview Sub be tabled until more information can be obtained and ratepayer consultation can be completed.

Carried.Application for Dust Control

- 144/24 Chesney:** That the following requests for dust control be approved in accordance with Dust Control Policy #300-06:

- On Twp Rd 162 in front of the Bachtold residence on the SE 16-16-3-W2

Carried.Office of Employment

- 145/24 Domoslai:** That Council for the R.M. of Willowdale No. 153 ratify the offer of employment to Mark Briggs being a position as full-time seasonal equipment/maintenance operator with a rate of pay of \$24.00 per hour, a probation period of three months and a start date of June 10, 2024.

Carried.Conflict of Interest

Reeve Larry Sippola declared a conflict of interest in the next item of business due to being related to the person discussed, therefore is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (10:15 a.m.).

Letter of Congratulations

- 146/24 Beutler:** That the Administrator be authorized to draft a formal letter of congratulations on the retirement of Captain Laine Sippola as requested by the Canadian Armed Forces Transition Centre Shilo.

Carried.

Reeve Larry Sippola returned to the Council Meeting (10:18 a.m.)

Conflict of Interest

Councillor Les Beutler declared a conflict of interest in the next item of business due to being the owner of the land to be discussed, therefore is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (10:18 a.m.).

Conflict of Interest

Councillor Eva Davis declared a conflict of interest in the next item of business due to family involvement in adjacent land that affects the discussion, therefore is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (10:28 a.m.).

Land Purchase – Blk/Par F, Plan 68R27396

147/24 Domoslai: That Council for the R.M. of Willowdale No. 153 purchase Blk/Par F, Plan 68R27396 for \$5,620.00 to be used as a gravel a stockpile location and storage space and further that any transfer costs be split equally between the purchaser and seller.

Carried.

Councillor Les Beutler returned to the Council Meeting (10:37 a.m.)

Councillor Eva Davis returned to the Council Meeting (10:59 a.m.)

Conflict of Interest

Reeve Larry Sippola declared a conflict of interest in the next item of business due to being related to the seller, therefore is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (11:01 a.m.).

Cat 972H Loader Purchase

148/24 Chesney: That the R.M of Willowdale purchase CAT 972H Loader, Serial Number 0A7D00191, from Roy Sippola for \$37,500.00 upon satisfactory inspection completed by Finning.

Carried.

Reeve Larry Sippola returned to the Council Meeting (11:06 a.m.)

Transportation Employee Policy #300-07

149/24 Domoslai: That the Transportation Employee Policy #300-07 be adopted as presented for the purpose of providing clear and concise expectations, wages and benefits for each Transportation Employee Class with the following amendments:

- Section 3 – Add new sentence – “Only road construction or road maintenance work will be allowed after 40 hours per work week”.
- Subsection 12.1 – Add “and Reeve” after Administrator in the following: “Report all accidents, thefts, mishaps or incidents to the Administrator immediately”.

Carried.

Road Maintenance Agreement – Triple G Enterprises Co. Ltd.

150/24 Lake: That the Council for the R.M. of Willowdale No. 153 accept the road maintenance agreement with Triple G Enterprises Co. Ltd. dated May 21, 2024.

Carried

Council Indemnity

151/24 Beutler: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 713.00	Domoslai	\$ 671.60	Beutler	\$ 664.00
Chesney	\$ 1,386.50	Davis	\$ 814.90	Lake	\$ 353.20
Schellenberg	\$ 653.80				

Carried.

Adjournment

152/24 Domoslai: That this meeting adjourn (12:45 p.m.).

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 6/14/2024
Batch: 2024-00041 to 2024-00052

Cheques	Date	Vendor Name	Reference	Payment Amount
11218	10-May-24	Finning Canada	Grader Warranty	\$11,993.47
11219	10-May-24	SPCOA	2024 Membership & Registration	\$150.00
OL	10-May-24	SGL	2024 Commercial Auto Pak Renewal	\$7,595.96
11220	22-May-24	Daylen Toth & Paige Restau	Reissue Lost Cheque	\$50.00
11221	22-May-24	D. Pranke & V. Armstrong	Reissue Lost Cheque	\$63.58
EFT	24-May-24	Blaine Drake	Payroll	\$2,902.32
EFT	24-May-24	Steve Faelker	Payroll	\$1,144.01
EFT	24-May-24	Cole Gawryluk	Payroll	\$2,049.13
EFT	24-May-24	Ricayla Gawryluk	Payroll	\$988.94
EFT	31-May-24	Chrissy Bodnarchuk	May Payroll	\$4,748.63
EFT	31-May-24	Leslie Beutler	May Council Indemnity	\$699.00
EFT	31-May-24	Lane Chesney	May Council Indemnity	\$1,420.10
EFT	31-May-24	Eva Davis	May Council Indemnity	\$611.95
EFT	31-May-24	Elizabeth Domoslai	May Council Indemnity	\$1,819.75
EFT	31-May-24	Rick Lake	May Council Indemnity	\$368.20
EFT	31-May-24	Rick Schellenberg	May Council Indemnity	\$723.80
EFT	31-May-24	Larry Sippola	May Council Indemnity	\$971.00
OL	31-May-24	MEPP	May Payable	\$4,230.48
OL	31-May-24	Receiver General	May Payable	\$9,336.18
OL	31-May-24	Sask Energy	May Payable	\$1,099.53
OL	31-May-24	Sask Power	May Payable	\$877.82
OL	31-May-24	Sask Tel	May Payable	\$339.10
OL	31-May-24	Minister of Finance	PVSD - May Payable	\$796.98
11222	31-May-24	Lakeview Quarry Ventures	Advance Payment	\$10,000.00
EFT	07-Jun-24	Blaine Drake	Payroll	\$2,983.47
EFT	07-Jun-24	Steve Faelker	Payroll	\$1,973.49
EFT	07-Jun-24	Cole Gawryluk	Payroll	\$2,314.89
EFT	07-Jun-24	Ricayla Gawryluk	Payroll	\$1,745.61
11223	14-Jun-24	Agricultural Health & Safety	2024 Membership	\$666.80
11224	14-Jun-24	DK Duke Valleyview Farm Inc.	Equipment Repairs	\$1,093.35
11225	14-Jun-24	G.W.P. Rodent Products	Pest Control Supplies	\$5,112.19
11226	14-Jun-24	Napa Auto Parts	May Statement	\$2,340.31
11227	14-Jun-24	N&R Concrete (1994) Ltd.	Concrete Barricades	\$999.00
11228	14-Jun-24	OK Tire	May Statement	\$412.20
11229	14-Jun-24	Palik Contracting Ltd.	April Statement	\$10,669.77
EFT	14-Jun-24	Chrissy Bodnarchuk	Reimburse RMAA	\$371.20
EFT	14-Jun-24	Borderland Coop	May Statement	\$14,957.11
EFT	14-Jun-24	Frier's Ag	May Statement	\$1,797.18
EFT	14-Jun-24	Grasslands New Group	May Statement	\$19.99
EFT	14-Jun-24	Loraas Disposal	May Statement	\$63.17
EFT	14-Jun-24	MuniSoft	May Statement	\$183.70
EFT	14-Jun-24	Southeast Regional Library	2024 Library Fees Installment	\$1,705.00
EFT	14-Jun-24	SARM	May Statement	\$3,367.42
EFT	14-Jun-24	Toshiba Tec Canada	May & June Invoices	\$214.86
EFT	14-Jun-24	Town of Whitewood	May Statement	\$80.00
OL	14-Jun-24	Collabria Mastercard	May Statement	\$1,998.45
OL	14-Jun-24	Minister of Finance	2024 Mineral Tax	\$235.50

Total \$120,284.59

Certified correct this 14th day of June, 2024

Reeve

Administrator