

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153
Held Friday the 9th day of February, 2024
In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve -	Larry Sippola
Councillor Division 1	Liz Domoslai
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	Lane Chesney
Councillor Division 4 -	Eva Davis
Councillor Division 5 -	Rick Schellenberg
Councillor Division 6 -	Rick Lake
Administrator -	Chrissy Bodnarchuk

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 9:01 a.m.

Minutes:

24/24 **Davis:** That the minutes of the Regular Meeting of Council held January 12, 2024 be approved as presented.

Carried.

Councillor Beutler joined the meeting at 9:05 a.m.

Financial Reports:

25/24 **Domoslai:** That the Statement of Financial Activities, the bank reconciliation for the month of January 2024 and the January Mastercard Statement be accepted as presented.

Carried.

Cancel Cheque No. 11134

26/24 **Chesney:** That Council for the R.M. of Willowdale ratify cancellation of cheque number 11134 in the amount of \$380.00 due to the cheque being issued in the incorrect amount.

Carried.

Accounts:

27/24 **Schellenberg:** That the accounts in the amount of \$132,928.59 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Administrative Reports

2023 Matthewson & Co Training Report

28/24 **Lake:** That the 2023 Matthewson & Co Training Report be accepted as presented.

Carried.

Correspondence:

29/24 **Schellenberg:** That the following correspondence having been read now be filed:

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|----|---|-------------------------------------|
| a) | Southeast Transportation Planning Committee | Meetings |
| b) | SAMA | Notice of Annual Meeting |
| c) | Inside Outside Studios Inc. | 2023 RM Map Sales Annual Report |
| d) | Hudson Bay Route Association | Annual Report |
| e) | Whitewood & District Fire Department | Updated Account Totals |
| f) | Government of Saskatchewan | Saskatchewan Procurement Thresholds |
| g) | Government of Canada | Summer Student Program |
| h) | SaskTel | 2024 Road Construction |
| i) | SaskPower | 2024 Road Construction |
| j) | RM of Emerald | Resolution Support |
| k) | RFNow Inc. | Path Addition |

Carried.

New Business:

- Agricultural Health & Safety Network – Hearing Clinic
30/24 Domoslai: That the Administrator arrange a Hearing Loss Prevention Clinic for RM of Willowdale employees and ratepayers.
Carried.
- Loraas Disposal South Ltd. – 2023 Road Access
31/24 Beutler: That the Council for the R.M. of Willowdale No. 153 authorize Loraas Disposal to use municipal roads through 2024 road ban period with the R.M. reserving the right to cancel the authorization temporarily, in whole or in part.
Carried.
- SaskPower – Road Ban Permits
32/24 Schellenberg: That the Council for the R.M. of Willowdale No. 153 permit SaskPower to use municipal roads through 2024 road ban period with the understanding that all road repairs and damages caused by SaskPower crews will be invoiced to SaskPower as a custom work item.
Carried.
- SARM Convention
33/24 Lake: That Councillor Lane Chesney and Councillor Elizabeth Domoslai be appointed as voting delegates for the 2024 SARM Annual Convention.
Carried.
- Municipal Hail
34/24 Chesney: That Elizabeth Domoslai be appointed to attend the Annual Meeting of the Saskatchewan Municipal Hail Association to be held Wednesday March 13, 2024 in Regina, SK.
Carried.
- Whitewood Farmers and Friends Bonspiel
35/24 Davis: That the R.M. of Willowdale No. 153 sponsor the 2024 Whitewood Farmers and Friends Bonspiel by donating twenty yards of gravel with a maximum delivery of 10 miles outside R.M. boundaries and further that the donation be delivered by September 30, 2024.
Carried.
- Destruction of Records
36/24 Chesney: That the Council for the R.M. of Willowdale No. 153 authorize Administrator to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated February 9, 2024 as per the municipality’s Destruction of Records Bylaw 2012-01.
Carried.
- Crossroads Snodiggers Snowmobile Club
37/24 Beutler: That the Council for the R.M. of Willowdale No. 153 give approval to the Crossroads Snodiggers Snowmobile Club for a snowmobile trail through the municipality as presented valid from February 9, 2024 to April 30, 2024 with the understanding that snowmobiles be permitted on the right of way only, all litter shall be cleaned up and that local farmers may use some trails during winter and further that the R.M. maintain the right to revoke this approval by providing written notice.
Carried.
- Culvert Replacement
38/24 Beutler: That the Administrator draft a letter to the Town of Whitewood regarding condition of town culverts located on Range Road 2030 between SE 25 and SW-30-16-03-W2 and further advise that the R.M. of Willowdale is willing to install the culverts with the Town of Whitewood paying cost of the culverts and materials.
Carried.
- Recorded Vote**
 A recorded vote was requested by Councillor Eva Davis for the next item of business.
- Whitewood Fire Department Fire Hall
39/24 Davis: That the R.M. of Willowdale No. 153 contribute 25% (\$8,125.00) towards the cost of phase one schematic drawings required to begin the process of determining grant eligibility for a new fire hall.

RECORDED VOTE:

VOTED

<u>Councillor</u>		<u>For</u>	<u>Against</u>	<u>Abstained</u>
Reeve	Larry Sippola	X		
Division 1	Liz Domoslai	X		
Division 2	Les Beutler	X		
Division 3	Lane Chesney	X		
Division 4	Eva Davis	X		

Division 5	Rick Schellenberg	X
Division 6	Rick Lake	X

TOTAL VOTES	7	0	0	Carried.
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Shop Purchase – Parcel A, Plan 101914848

40/24 Schellenberg: That a building inspection be completed on the above mentioned property with a budget of \$1,500.00 and further that should the cost of inspection exceed budgeted amount that quotes be brought to the March meeting for approval.

Carried.

Land Purchase

41/24 Chesney: That the Council for the R.M. of Willowdale No. 153 purchase Parcel A, Plan L204, Ext 97 for \$4,000 for use as a gravel stockpile location and further that any transfer costs be split equally between the purchaser and seller.

Carried.

Relinquish Land

42/24 Davis: That the request to relinquish lots 10-12, block 3, Plan K135 be tabled to the March meeting pending further information.

Carried.

Evolution Training

43/24 Domsalai: That Administrator book Mini Workshop for Council Member training through Evolution Training & Consulting Ltd. at a cost of \$250.00 per person for each member of Council and Administration.

Carried.

Subdivision Application – NW 25-17-01-W2 – File SUBD-002634-2024

44/24 Domsalai: That the Council for the R.M. of Willowdale No. 153 recommends approval of the Application to Subdivide land on the NW 25-17-01-W2 as presented in the Ministry of Government Relations letter dated February 6, 2024.

Carried.

Subdivision Application – SW 25-17-01-W2 – File SUBD-002635-2024

45/24 Beutler: That the Council for the R.M. of Willowdale No. 153 recommends approval of the Application to Subdivide land on the SW 25-17-01-W2 as presented in the Ministry of Government Relations letter dated February 7, 2024.

Carried.

Subdivision Application – SE 35-17-01-W2 – File SUBD-002651-2024

46/24 Lake: That the Council for the R.M. of Willowdale No. 153 recommends approval of the Application to Subdivide land on the SE 35-17-01-W2 as presented in the Ministry of Government Relations letter dated February 7, 2024.

Carried.

Subdivision Application – NE 26-17-01-W2 – File SUBD-002653-2024

47/24 Davis: That the Council for the R.M. of Willowdale No. 153 recommends approval of the Application to Subdivide land on the NE 26-17-01-W2 as presented in the Ministry of Government Relations letter dated February 7, 2024.

Carried.

Road Maintenance Agreement – Artisan Consulting Services (2023) Ltd.

48/24 Beutler: That the Council for the R.M. of Willowdale No. 153 accept the road maintenance agreement with Artisan Consulting Services (2023) Ltd. dated February 5, 2024 with the following conditions:

- Road maintenance to be provided by the municipality and invoiced as custom work;
- Route to be Highway 9, east on 601, north on Range Road 2011;
- Pre and post road inspection to be completed with Artisan and RM crew;
- Artisan can build or widen approach if needed to access site.

Carried.

Semi Purchase

49/24 Domsalai: That crew members Blaine Drake and Cole Gawryluk be authorized to investigate and inspect potential semi trucks for purchase with findings provided for Council review.

Carried.

Closed Session

50/24 Chesney: That the meeting enter into closed session at 12:58 p.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss personnel.

Carried.

In attendance: Larry Sippola, Liz Domoslai, Les Beutler, Lane Chesney, Eva Davis, Rick Schellenberg, Rick Lake and Chrissy Bodnarchuk

Open Session

51/24 Beutler: That the meeting reconvene into regular session at 1:15 p.m.

Carried.

Seasonal Employee Recall

52/24 Domoslai: That Grader Operator Doug Heikkila be called back to work with a tentative recall date of April 22, 2024 at a rate of \$33.00 per hour for 2024 season and further that the municipality receive a clearance letter from his family doctor or physical therapist by March 31, 2024.

Carried.

Seasonal Employee

53/24 Schellenberg: That the Administrator advertise seasonal employee position in Whitewood Herald for two (2) weeks.

Carried.

Council Indemnity

54/24 Lake: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 645.00	Domoslai	\$ 340.60	Beutler	\$ 411.00
Chesney	\$ 1095.80	Davis	\$ 438.30	Lake	\$ 311.00
Schellenberg	\$ 345.40				

Carried.

Adjournment

55/24 Domoslai: That this meeting adjourn (1:56 p.m.)

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
 List of Accounts for Approval
 as of 2/9/2024
 Batch: 2024-00003 to 2024-00010

Cheques	Date	Vendor Name	Reference	Payment Amount
11160	12-Jan-24	Deboys Equipment Ltd	Move gravel stockpile	\$39,185.78
11161	12-Jan-24	RMAA	2024 Spring Workshop	\$100.00
11162	12-Jan-24	Town of Wapella	2024 Fire Grant	\$1,500.00
EFT	19-Jan-24	Blaine Drake	Payroll	\$2,265.92
EFT	19-Jan-24	Cole Gawryluk	Payroll	\$1,760.40
EFT	31-Jan-24	Chrissy Bodnarchuk	January Payroll	\$4,589.10
EFT	31-Jan-24	Leslie Beutler	January Council Indemnity	\$396.00
EFT	31-Jan-24	Eva Davis	January Council Indemnity	\$392.80
EFT	31-Jan-24	Rick Schellenberg	January Council Indemnity	\$343.60
EFT	31-Jan-24	Larry Sippola	January Council Indemnity	\$640.00
OL	31-Jan-24	MEPP	January Payable	\$3,545.56
OL	31-Jan-24	Receiver General	January Payable	\$7,163.02
OL	31-Jan-24	Sask Energy	January Payable	\$1,290.11
OL	31-Jan-24	Sask Power	January Payable	\$571.27
OL	31-Jan-24	Sask Tel	January Payable	\$336.48
OL	31-Jan-24	Minister of Finance	PVSD - January Payable	\$1,015.46
EFT	02-Feb-24	Blaine Drake	Payroll	\$2,156.67
EFT	02-Feb-24	Cole Gawryluk	Payroll	\$1,791.95
11163	09-Feb-24	Dionco Sales & Service Ltd.	Mower Blades	\$3,757.96
11164	09-Feb-24	Flatlander Express Inc.	Shipping	\$20.16
11165	09-Feb-24	Jean Green	January Caretaking	\$120.00
11166	09-Feb-24	Highway One Drilling	Test Wells	\$1,373.63
11167	09-Feb-24	Industrial Parts & Equipment	January Statement	\$232.27
11168	09-Feb-24	Minister of Finance	2024 Gravel Leases	\$840.45
11169	09-Feb-24	NAPA Whitewood	January Statement	\$2,657.13
11170	09-Feb-24	SAMA	2024 Requisition	\$9,492.00
11171	09-Feb-24	SEPTC	2024 Membership	\$289.19
11172	09-Feb-24	SGI	License Plate Renewals	\$1,197.10
EFT	09-Feb-24	Borderland Coop	January Statement	\$6,275.83
EFT	09-Feb-24	Flatland Plumbing & Heating	Shop Repairs	\$916.86
EFT	09-Feb-24	Frier's Ag	January Invoice	\$1,357.60
EFT	09-Feb-24	Loraas Disposal	January Invoice	\$101.99
EFT	09-Feb-24	Ricoh Canada Inc	Copier Useage	\$27.45
EFT	09-Feb-24	SARM	January Statement	\$6,824.38
EFT	09-Feb-24	Toshiba Tec Canada	February Invoice	\$323.02
EFT	09-Feb-24	Town of Whitewood	January Invoice	\$22,580.00
EFT	09-Feb-24	Zee Medical	January Statement	\$166.82
OL	09-Feb-24	Collabria Mastercard	January Statement	\$5,330.63

Total \$132,928.59

Certified correct this 9th day of February, 2024

 Reeve

 Administrator