

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153

Held Friday the 10th day of May, 2024

In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve - Larry Sippola
Councillor Division 1 - Liz Domoslai
Councillor Division 2 - Les Beutler
Councillor Division 3 - Lane Chesney
Councillor Division 4 - Eva Davis
Councillor Division 5 - Rick Schellenberg
Councillor Division 6 - Rick Lake
Administrator - Chrissy Bodnarchuk

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 8:00 a.m.

Minutes:

110/24 Chesney: That the minutes of the Regular Meeting of Council held April 12, 2024 and the Special Meeting of Council held April 26, 2024 be approved as presented.

Carried.

Financial Reports:

111/24 Schellenberg: That the Statement of Financial Activities, the Mastercard statement and the bank reconciliation for the month of April 2024 be accepted as presented.

Carried.

Cancel Cheque No. 11052

112/24 Schellenberg: That Cheque No. 11052 in the amount of \$50.00 be cancelled and reissued due to being stale-dated.

Carried.

Cancel Cheque No. 11095

113/24 Davis: That Cheque No. 11095 in the amount of \$63.58 be cancelled and reissued due to being stale-dated.

Carried.

Cancel Cheque No. 11101

114/24 Schellenberg: That Cheque No. 11101 in the amount of \$1,852.66 be cancelled and reapplied onto Roll 1010 000 due to being stale-dated.

Carried.

Accounts:

115/24 Beutler: That the accounts in the amount of \$78,250.57 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

116/24 Schellenberg: That the following correspondence having been read now be filed:

- | | | |
|----|---|---------------------------------------|
| a) | Saskatchewan Assessment Agency | 2023 Annual Report |
| b) | Lower Souris Watershed Committee Inc. | Update |
| c) | Farm & Food Care Saskatchewan | Membership Information |
| d) | Municipal Potash Tax Sharing Administration Board | Overlapping Areas of Influence Update |
| e) | Saskatchewan 4H Foundation | Spring Highlights |
| f) | Finning | D6 Rebuild Program |
| g) | Saskatchewan Crime Stoppers | Update |
| h) | Southeast Transportation Planning Committee | Annual General Meeting Presentations |

Carried.

New Business:

Water Well - SW 23-18-1-W2

- 117/24** **Beutler:** That the R.M. of Willowdale No. 153 proceed with drilling a public water well on municipal road allowance in the SW corner of SW 23-18-1-W2 along Range Road 2012 and Township Road 183. **Carried.**
- Beaver Control Program
- 118/24** **Domoslai:** That the R.M. of Willowdale No. 153 pay the following rates for adult nuisance beaver tails for invoices submitted after May 10, 2024:
- \$30.00 per tail for tails submitted by individuals with a valid Trapping License
 - \$15.00 per tail for tails submitted by individuals without a valid Trapping License
- Carried.**
- Beaver Control Application Forms
- 119/24** **Domoslai:** That the Council for the R.M. of Willowdale No. 153 adopt the Beaver Control Application Form as presented, hereby superseding any and all previously required Beaver Control forms, and that the form be required by all individuals, including those with or without a valid Trapping License, to be submitted for payment for adult nuisance beaver tails. **Carried.**
- Violence Prevention Policy #200-11
- 120/24** **Davis:** That the Violence Prevention Policy #200-11 be adopted as presented for the purpose of minimizing and eliminating workplace violence. **Carried.**
- Bear Spray Purchase
- 121/24** **Chesney:** That the R.M. of Willowdale purchase bear spray to be carried by crew when completing outside work in the municipality. **Carried.**
- Amend Building Official Appointment
- 122/24** **Beutler:** That Building Official Appointment effective January 1, 2024 be amended by removing Jordan Hoffart, License #BOL736 and adding Kelsey Rebryna, License #BOL818. **Carried.**
- SARM Division One Meeting
- 123/24** **Chesney:** That the Administrator and Council be authorized to attend the SARM Division One Meeting to be held June 12, 2024 in Kipling, SK. in accordance with Policy #200-04 and #200-06. **Carried.**
- Saskatchewan Pest Control Association Seminar
- 124/24** **Beutler:** That Pest Control Officer Liz Domoslai be authorized to attend the Saskatchewan Pest Control Association Seminar to be held June 11 and 12, 2024 in Regina, SK. in accordance with Policy #200-04 and further that the registration fee of \$100.00 and the annual membership fee of \$50.00 be paid by the municipality. **Carried.**
- Councillor Lake joined the meeting at 8:45 a.m.*
- Text2Car
- 125/24** **Beutler:** The Administration arrange to purchase two additional Text2Car units for Peterbilt trucks with a budget of \$3,000.00 provided the programming is compatible to tracking requirements. **Carried.**
- Employee Resignation
- 126/24** **Chesney:** That the R.M. of Willowdale No. 153 accept the email from Dewald Steyn dated April 29, 2024 declining the position of seasonal equipment/maintenance operator. **Carried.**
- 2019 CAT Grader Extended Warranty
- 127/24** **Schellenberg:** That the Council for the R.M. of Willowdale No. 153 purchase extended power train and hydraulics warranty on 2019 CAT Grader, Serial Number N9J01131, for 12 months/1000 hours as quoted by Finning for \$10,805.00 plus applicable taxes. **Carried.**
- 2001 Terex Scraper
- 128/24** **Beutler:** That the R.M. of Willowdale sell 2001 Terex TS14G Scraper, Serial Number S7901019, to Clem Fafard for forty-five thousand dollars (\$45,000.00) in as is, where is condition and further that Clem Fafard is to get the machine running at his cost. **Carried.**

2024 Commercial Auto Pak Renewal

129/24 Domoslai: That the R.M. of Willowdale No. 153 renew SGI Commercial Auto Pak as presented for 2024 at a cost of \$7,595.96.

Carried.

Cement Barricades

130/24 Domoslai: That the R.M. of Willowdale No. 153 purchase up to 20 concrete barricades from N&R Concrete (1994) Ltd.

Carried.

Councillor Beutler left the meeting at 10:45 a.m. and did not return.

Council Indemnity

131/24 Chesney: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 971.00	Domoslai	\$ 1,819.75	Beutler	\$ 699.00
Chesney	\$ 1,420.10	Davis	\$ 611.95	Lake	\$ 368.20
Schellenberg	\$ 723.80				

Carried.

Adjournment

132/24 Domoslai: That this meeting adjourn (11:56 a.m.).

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 5/10/2024
Batch: 2024-00033 to 2024-00040

Cheques	Date	Vendor Name	Reference	Payment Amount
11203	12-Apr-24	AgriTerra Equipment	Equipment Repairs	\$8,277.75
EFT	26-Apr-24	Blaine Drake	Payroll	\$2,725.96
EFT	26-Apr-24	Cole Gawryluk	Payroll	\$2,093.42
EFT	30-Apr-24	Chrissy Bodnarchuk	April Payroll	\$4,748.63
EFT	30-Apr-24	Leslie Beutler	April Council Indemnity	\$392.00
EFT	30-Apr-24	Lane Chesney	April Council Indemnity	\$484.60
EFT	30-Apr-24	Eva Davis	April Council Indemnity	\$752.70
EFT	30-Apr-24	Rick Lake	April Council Indemnity	\$1,034.00
EFT	30-Apr-24	Rick Schellenberg	April Council Indemnity	\$594.20
EFT	30-Apr-24	Larry Sippola	April Council Indemnity	\$955.00
OL	30-Apr-24	MEPP	April Payable	\$4,038.78
OL	30-Apr-24	Receiver General	April Payable	\$8,220.27
OL	30-Apr-24	Sask Energy	April Payable	\$1,824.95
OL	30-Apr-24	Sask Power	April Payable	\$578.40
OL	30-Apr-24	Sask Tel	April Payable	\$340.57
11204	30-Apr-24	SGI	License Plate Renewal	\$114.68
OL	30-Apr-24	Minister of Finance	PVSD - April Payable	\$330.17
EFT	10-May-24	Blaine Drake	Payroll	\$2,785.56
EFT	10-May-24	Cole Gawryluk	Payroll	\$2,084.56
11205	10-May-24	Brandt Tractor Ltd.	April Statement	\$1,830.86
11206	10-May-24	Canadian Pacific Railway	2024 Shop Lease	\$4,722.24
11207	10-May-24	Daeco Customs & Repairs	Equipment Repairs	\$102.68
11208	10-May-24	Dionco Sales & Service Ltd.	April Statement	\$2,619.60
11209	10-May-24	Jean Green	April Caretaking	\$150.00
11210	10-May-24	Napa Auto Parts	April Statement	\$1,968.09
11211	10-May-24	Lower Souris Watershed	2024 Levy	\$196.38
11212	10-May-24	Municode Services Ltd.	Plan Review & Inspection	\$251.61
11213	10-May-24	SGI	License Plate Renewal	\$302.30
11214	10-May-24	Garth Shackleton	2023-24 Snow Removal	\$548.63
11215	10-May-24	Text2Car	2024 Fleet Management Renewal	\$1,998.00
11216	10-May-24	University of Saskatchewan	Hearing Screening	\$196.00
11217	10-May-24	Whitewood Regional 4H Show	2024 Donation	\$300.00
EFT	10-May-24	Borderland Coop	April Statement	\$10,171.61
EFT	10-May-24	Flaman Sales Ltd.	April Statement	\$48.13
EFT	10-May-24	Flatlander Express Inc.	Shipping	\$20.66
EFT	10-May-24	Frier's Ag	April Invoice	\$280.94
EFT	10-May-24	Loraas Disposal	April Invoice	\$63.59
EFT	10-May-24	MuniSoft	April Invoice	\$231.99
EFT	10-May-24	Ricoh Canada Inc.	April Invoice	\$25.67
EFT	10-May-24	Town of Whitewood	April Invoices	\$4,586.28
OL	10-May-24	Collabria Mastercard	April Statement	\$1,102.13
OL	10-May-24	Saskatchewan WCB	2024 Statement	\$4,156.98
Total				\$78,250.57

Certified correct this 10th day of May, 2024

Reeve

Administrator