

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153

Held Friday the 19th day of March, 2025

In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve -	Lane Chesney
Councillor Division 1	Julie Johnson
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	James Stratton
Councillor Division 4 -	Eva Davis
Councillor Division 5 -	Darryn Beutler
Administrator -	Chrissy Bodnarchuk

Absent:

Councillor Division 6 - Rick Lake

Call to Order:

A quorum being present, Reeve Lane Chesney called the meeting to order at 9:00 a.m.

Minutes:

44/25 **Johnson:** That the minutes of the Regular Meeting of Council held February 12, 2025 be approved as presented.

Carried.

Financial Reports:

45/25 **Beutler, D:** That the Statement of Financial Activities, the Mastercard statement and the bank reconciliation for the month of February 2025 be accepted as presented.

Carried.

Audited Financial Reports

46/25 **Beutler, L:** That the Audited Financial Statement for the year end 2024 be accepted as presented.

Carried.

Method of Advertising Audited Financial Reports

47/25 **Davis:** That the Council for the R.M. of Willowdale No. 153 authorize the method to publicize the annual audited financial statement as per Section 185 of *The Municipalities Act* by posting the auditor's report and summary of financial statements in the municipal office, on the municipal website, a copy mailed with tax notices and additionally a signed copy of the entire financial statement posted on the municipal website.

Carried.

Accounts:

48/25 **Stratton:** That the accounts in the amount of \$498,188.06 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Bylaws:

Bylaw 1/2025 – Intermunicipal Fire Agreement Bylaw – Wapella

49/25 **Johnson:** That Bylaw No. 1/2025 being a bylaw to enter into an intermunicipal fire agreement with the Town of Wapella be read a first time.

Carried.

50/25 **Beutler, L:** That Bylaw No. 1/2025 be read a second time.

Carried.

51/25 **Davis:** That Bylaw No. 1/2025 be given three readings at this meeting.

Carried Unanimously.

52/25 **Beutler, D:** That Bylaw No. 1/2025 being a bylaw to enter into an intermunicipal fire agreement with the Town of Wapella be read a third time and adopted.

Carried.

Correspondence:

53/25 **Davis:** That the following correspondence having been read now be filed:

- | | | |
|----|---|--|
| a) | Saskatchewan Economic Development Alliance | Saskatchewan Investment Readiness Initiative |
| b) | Whitewood and District Fire Board | Meeting Reports |
| c) | Southeast Municipal Healthcare Corporation | 2024 Financial Statements |
| d) | The North Saskatchewan River Basin Council | Notice Nature Program |
| e) | Minister of Government Relations | Response to Tariffs |
| f) | SARM | Resolution Response |
| g) | T.E.P R-O-W Co-ordination Inc. | Managing Municipal Right-of-Ways |
| h) | Agriculture in the Classroom | 2025 Annual General Meeting |
| i) | Ministry of Highways | Culvert Replacement |
| j) | SAMA | 2025 Annual Meeting |
| k) | Central Prairie Alliance Development | Meeting Minutes |
| l) | APAS | Saskatchewan Ag Summit |
| m) | Municipal Potash Tax Sharing Administration Board | Changes to Area Calculations and 2024 Financial Statements |
| n) | Broadview/Moosomin RCMP | Mass Casualty Exercise |
| o) | Whitewood Public Library Branch | Meeting Documents |
| p) | Ministry of Highways | Spring Road Restrictions |
| q) | Hudson Bay Route Association | Membership Information |

Carried.**New Business:****RMAA Convention**

- 54/25** **Johnson:** That the Council for the R.M. of Willowdale No. 153 authorize Administrator Chrissy Bodnarchuk to attend the Rural Municipal Administrators Association Convention to be held May 12-15, 2025 in Saskatoon, SK with a registration fee of \$100.00 in accordance with Policy #200-06.

Carried.**Weed Inspector Training**

- 55/25** **Beutler, L:** That Council for the R.M. of Willowdale authorize Weed Inspector Elizabeth Domsolai to attend the 2025 Weed Inspector and Land Manager Workshop in Regina, SK. on April 1, 2025 in accordance with Policy 200-06.

Carried.**SaskEnergy Utility Crossing Protocol Agreement**

- 56/25** **Johnson:** That the Administrator be authorized to sign the Utility Crossing Protocol Agreement from SaskEnergy.

Carried.**Town of Whitewood Letter of Support**

- 57/25** **Beutler, D:** That the Administrator draft a letter of support for the Town of Whitewood in their application to install lighting along the Walking Trails in the Recreation Park.

Carried.**Community Safety Net Donation**

- 58/25** **Beutler, D:** That the Council for the R.M. of Willowdale No. 153 sponsor 20 kids for a total of \$320.00 plus GST for the Whitewood Fire and Rescue safety initiative through Community Safety Net.

Carried.**TLE Trust Fund**

- 59/25** **Beutler, L:** That the R.M. of Willowdale maintain their Tax Loss Compensation Fund held by SARM at fifty (50) percent for 2025.

Carried.**Progressive Discipline Policy #200-12**

- 60/25** **Beutler, D:** That the Progressive Discipline Policy #200-12 be adopted as presented for the purpose of providing clear and consistent application of employee discipline.

Carried.**Delegation:**

10:03 a.m. – Yemi Adeyemo – Plant Health Technical Advisor - SARM

Culvert Markers

61/25 **Stratton:** That the R.M. of Willowdale purchase and install culvert markers on all new culverts being installed and further that culvert markers be installed on all existing culverts as they are repaired and inspected going forward. **Carried.**

Unit T-2 Safety

62/25 **Stratton:** That the R.M. of Willowdale complete the repairs to Unit T-2 as found on the safety from Palik Contracting Ltd. for an estimated cost of \$4,000 plus taxes and further that the tires required as part of the safety be purchased from Farm & Family Tire for an estimated cost of \$3,400 plus taxes. **Carried.**

Alden Fredlund & Eric Fredlund attended the meeting from 11:39 a.m. to 11:50 a.m. at the request of Council to clarify some points in preparation of crushing gravel.

Gravel Crushing Tender

63/25 **Beutler, L:** That the Council for the R.M. of Willowdale No. 153 accept the gravel crushing and hauling tender as submitted by Langenberg Redi-Mix Ltd. to crush approximately 20,000 yards of ¾” gravel with all naturals rejected on 3/8” screen with all material to be hauled from the crush location to the stockpile location for a total cost of \$18.75 per yard. **Carried.**

Closed Session

64/25 **Johnson:** That the meeting enter into closed session at 12:20 p.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Freedom of Information and Privacy Act* to discuss personnel. **Carried.**

In attendance: Lane Chesney, Julie Johnson, Les Beutler, James Stratton, Eva Davis, Darryn Beutler, and Chrissy Bodnarchuk.

Open Session

65/25 **Beutler, L:** That the meeting reconvene into regular session at 1:15 p.m. **Carried.**

Gift Card Purchase

66/25 **Stratton:** That the Administrator be authorized to purchase a \$250.00 Co-op Gift Certificate for employee Mark Briggs as a get well gift. **Carried.**

Council Indemnity

67/25 **Beutler, L:** That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Chesney	\$ 2,356.90	Johnson	\$ 302.60	Beutler, L	\$ 387.00
Stratton	\$ 287.00	Davis	\$ 420.80	Beutler, D	\$ 285.80
Lake	\$ 0				

Carried.

Foreman Blaine Drake attended meeting from 1:19 p.m. to 1:29 p.m.

Adjournment

68/25 **Beutler, L:** That this meeting adjourn (1:44 p.m.). **Carried.**

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 3/19/2025
Batch: 2025-00011 to 2025-00018

Cheques	Date	Vendor Name	Reference	Payment Amount
11355	12-Feb-25	Crossroads Sno-Diggers Inc.	2024 Donation	\$100.00
11356	12-Feb-25	Finning Canada	2025 CAT Grader	\$351,007.37
11357	12-Feb-25	Cassidy Mannle	2024 Scholarship	\$700.00
EFT	14-Feb-25	Mark Briggs	Payroll	\$1,084.65
EFT	14-Feb-25	Blaine Drake	Payroll	\$2,995.92
EFT	14-Feb-25	Cole Gawryluk	Payroll	\$1,819.89
EFT	14-Feb-25	Ricayla Gawryluk	Payroll	\$1,255.53
EFT	28-Feb-25	Chrissy Bodnarchuk	February Payroll	\$5,000.70
EFT	28-Feb-25	Darryn Beutler	February Council Indemnity	\$338.30
EFT	28-Feb-25	Leslie Beutler	February Council Indemnity	\$416.00
EFT	28-Feb-25	Lane Chesney	February Council Indemnity	\$1,537.50
EFT	28-Feb-25	Eva Davis	February Council Indemnity	\$447.20
EFT	28-Feb-25	Julie Johnson	February Council Indemnity	\$355.10
EFT	28-Feb-25	Lake, Rick	February Council Indemnity	\$417.00
EFT	28-Feb-25	James Stratton	February Council Indemnity	\$787.00
OL	28-Feb-25	MEPP	February Payable	\$5,239.10
OL	28-Feb-25	Receiver General	February Payable	\$9,957.33
OL	28-Feb-25	Sask Energy	February Payable	\$3,577.29
OL	28-Feb-25	Sask Power	February Payable	\$1,144.37
OL	28-Feb-25	Sask Tel	February Payable	\$336.98
11358	28-Feb-25	SGL	License Plate Renewal	\$7,461.08
OL	28-Feb-25	Minister of Finance	PVSD - February Payable	\$936.80
EFT	28-Feb-25	Mark Briggs	Payroll	\$1,084.65
EFT	28-Feb-25	Blaine Drake	Payroll	\$2,504.74
EFT	28-Feb-25	Cole Gawryluk	Payroll	\$1,747.58
EFT	28-Feb-25	Ricayla Gawryluk	Payroll	\$1,443.52
EFT	14-Mar-25	Mark Briggs	Payroll	\$664.30
EFT	14-Mar-25	Blaine Drake	Payroll	\$2,405.37
EFT	14-Mar-25	Cole Gawryluk	Payroll	\$1,774.79
EFT	14-Mar-25	Ricayla Gawryluk	Payroll	\$1,204.27
11359	19-Mar-25	Brandt Tractor Ltd.	February Statement	\$273.32
11360	19-Mar-25	Jean Green	March Caretaking	\$60.00
11361	19-Mar-25	Hopehill Hauling Ltd.	Relocate Stockpile	\$59,220.00
11362	19-Mar-25	Napa Auto Parts	February Statement	\$842.53
11363	19-Mar-25	OK Tire Whitewood	February Statement	\$8.77
11364	19-Mar-25	Oshowy Auto & Glass	Equipment Repairs	\$1,193.25
11365	19-Mar-25	Prairie Strong Accountants	2024 Audit	\$7,492.50
11366	19-Mar-25	Receiver General	2025 Radio License	\$383.08
11367	19-Mar-25	SaskTip	2025 Membership	\$100.00
11368	19-Mar-25	Text2Car	Equipment Repairs	\$366.30
EFT	19-Mar-25	Chrissy Bodnarchuk	Reimburse Meals	\$100.00
EFT	19-Mar-25	Borderland Coop	February Statement	\$12,272.93
EFT	19-Mar-25	Dionco Sales & Service Ltd	February Statement	\$1,036.54
EFT	19-Mar-25	Flatlander Express Inc.	February Invoice	\$147.29
EFT	19-Mar-25	Frier's Ag	February Invoice	\$822.16
EFT	19-Mar-25	Loraas Disposal	February Invoice	\$63.42
EFT	19-Mar-25	Ricoh Canada Inc.	February Invoice	\$25.42

EFT	19-Mar-25	Toshiba Tec Canada	February Invoice	\$276.40
EFT	19-Mar-25	Town of Whitewood	February Invoice	\$80.00
OL	19-Mar-25	Collabria Mastercard	February Statement	\$3,679.82

Total \$498,188.06

Certified correct this 19th day of March, 2025

Reeve

Administrator