

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153

Held Friday the 12th day of January, 2024

In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve - Larry Sippola
Councillor Division 2 - Les Beutler
Councillor Division 4 - Eva Davis
Councillor Division 5 - Rick Schellenberg
Administrator - Chrissy Bodnarchuk

Absent:

Councillor Division 1 - Liz Domoslai
Councillor Division 3 - Lane Chesney
Councillor Division 6 - Rick Lake

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 9:07 a.m.

Minutes:

1/24 **Beutler:** That the minutes of the Regular Meeting of Council held December 8, 2023 be approved as presented. **Carried.**

Financial Reports:

2/24 **Davis:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2023 be accepted as presented. **Carried.**

Accounts:

3/24 **Schellenberg:** That the accounts in the amount of \$199,484.64 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Administrative Reports

2023 Work Order Summary

4/24 **Beutler:** That the 2023 Work Order Summary be accepted as presented. **Carried.**

Bylaws:

The Gravel Licensing Bylaw

5/24 **Schellenberg:** That The Gravel Licensing Bylaw being a bylaw to regulate the excavation of gravel from gravel pits be read a first time. **Carried.**

6/24 **Beutler:** That The Gravel Licensing Bylaw be read a second time. **Carried.**

7/24 **Davis:** That The Gravel Licensing Bylaw be given three readings at this meeting. **Carried Unanimously.**

8/24 **Beutler:** That The Gravel Licensing Bylaw being a bylaw to regulate the excavation of gravel from gravel pits be read a third time and adopted as Bylaw No. 1/2024. **Carried.**

Correspondence:

9/24 **Schellenberg:** That the following correspondence having been read now be filed:

- | | | |
|----|---|-----------------------------|
| a) | Southeast Transportation Planning Committee | Executive Meeting Minutes |
| b) | SMHI | 2023 Claims Report |
| c) | SARM | Membership Fees Information |
| d) | SARM Plant Health Technical Advisors | Winter 2023 Newsletter |
| e) | Canadian Public Works Association | 2024 Annual Convention |

f) SARM

Division Directors Nomination

Carried.**New Business:**Fidelity Bond

10/24 **Beutler:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Two Hundred Thousand Dollars (\$200,000.00) coverage for the Administration be accepted as presented.

Carried.Workers' Compensation Board – Elected Officials

11/24 **Schellenberg:** That for the year 2024 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Forty Thousand, Three Hundred and Eighty-two Dollars (\$40,382.00) per elected official.

Carried.Saskatchewan Lotteries Grant

12/24 **Beutler:** That for the purpose of the Saskatchewan Lotteries Communities Grant Program the R.M. of Willowdale No. 153 allocate its per capita amount to the Town of Whitewood for the year 2025.

Carried.RMAA Spring Workshop

13/24 **Davis:** That the Council for the R.M. of Willowdale No. 153 authorize Administrator to attend the RMAA Spring Workshop in Melville, SK. on March 27, 2024 in accordance with Policy #200-06.

Carried.RMAA Annual Convention

14/24 **Davis:** That the Council for the R.M. of Willowdale No. 153 authorize Administrator to attend the RMAA Annual Convention in Regina, SK. from May 13, 2024 to May 16, 2024 in accordance with Policy #200-06.

Carried.SARM Annual Convention

15/24 **Beutler:** That each member of Council, Crew and Administration be authorized to attend the 2024 SARM Annual Convention in Regina, SK. from March 13-15, 2024 in accordance with Policy #200-04 and #200-11.

Carried.Town of Wapella – 2023 Fire Grant

16/24 **Schellenberg:** That the R.M. of Willowdale No. 153 pay the Town of Wapella \$1,000.00 to the Capital Fund and \$500.00 to the General Fire Protection Cost Fund for 2024.

Carried.RPS Energy Canada Ltd. – File 22P020

17/24 **Beutler:** That the Administrator be authorized to sign the Notice of Completion Seismic Operations for the above-mentioned file.

Carried.2024 Clubroot Pest Control Officer Appointment

18/24 **Beutler:** That, as part of the 2024 clubroot survey being conducted by the Ministry of Agriculture, the R.M. of Willowdale No. 153 appoints the following Plant Health Officers as Pest Control Officers for 2024:

Tayo Adegeye Plant Health Officer – SARM Division 1	Katey Makohoniuk Plant Health Officer – SARM Division 4
Joanne Kwasnicki Plant Health Officer – SARM Division 2	Chelsea Neuberger Plant Health Officer – SARM Division 5
Betty Johnson Plant Health Officer – SARM Division 3	Colleen Fennig Plant Health Officer – SARM – Division 6

Carried.Deboys Equipment Ltd. - Stockpiling Invoice

19/24 **Beutler:** That the Administrator pay Deboys Equipment Ltd. Invoice #23465 in the amount of \$35,302.50 plus taxes for stockpiling gravel.

Carried.2024 Fuel Tender

20/24 **Beutler:** That the Council for the R.M. of Willowdale No. 153 acknowledge receipt of 2024 fuel tender and further that the tender not be accepted due to tender specifications not being met.

Carried.

Sign Purchase

21/24 Schellenberg: That the crew be authorized to purchase required road work ahead signage to ensure roads are properly blocked and signed for road repair work.

Carried.

Council Indemnity

22/24 Beutler: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 640.00	Domoslai	\$ 0	Beutler	\$ 396.00
Chesney	\$0	Davis	\$ 392.80	Lake	\$ 0
Schellenberg	\$ 343.60				

Carried.

Adjournment

23/24 Beutler: That this meeting adjourn (2:30 p.m.).

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 1/12/2024
Batch: 2023-0096 to 2024-0002

Cheques	Date	Vendor Name	Reference	Payment Amount
11132	08-Dec-23	Lakeview Quarry Ventures	Site Development	\$14,553.00
11133	08-Dec-23	Lakeview Quarry Ventures	Gravel Crush	\$61,582.50
11134	08-Dec-23	RDARM	2024 Membership & Convention	\$380.00
EFT	15-Dec-23	Blaine Drake	Payroll	\$2,250.69
EFT	15-Dec-23	Cole Gawryluk	Payroll	\$1,808.73
EFT	31-Dec-23	Chrissy Bodnarchuk	December Payroll	\$4,368.73
EFT	31-Dec-23	Leslie Beutler	December Council Indemnity	\$616.00
EFT	31-Dec-23	Lane Chesney	December Council Indemnity	\$610.55
EFT	31-Dec-23	Eva Davis	December Council Indemnity	\$336.24
EFT	31-Dec-23	Elizabeth Domoslai	December Council Indemnity	\$359.06
EFT	31-Dec-23	Rick Lake	December Council Indemnity	\$370.00
EFT	31-Dec-23	Rick Schellenberg	December Council Indemnity	\$628.20
EFT	31-Dec-23	Larry Sippola	December Council Indemnity	\$607.27
OL	31-Dec-23	Mastercard	Reimburse Mastercard	\$1,282.97
OL	31-Dec-23	MEPP	December Payable	\$3,344.48
OL	31-Dec-23	Receiver General	December Payable	\$5,672.04
OL	31-Dec-23	Sask Energy	December Payable	\$1,344.47
OL	31-Dec-23	Sask Power	December Payable	\$528.76
OL	31-Dec-23	Sask Tel	December Payable	\$334.51
11135	31-Dec-23	Cory Banack	Overpaid Taxes	\$370.30
11136	31-Dec-23	Daeco Custom & Repair	Equipment Repairs	\$1,426.55
11137	31-Dec-23	Flatlander Express Inc.	Shipping	\$64.51
11138	31-Dec-23	Alden Fedlund	Material	\$2,370.00
11139	31-Dec-23	Green for Life Environmental	Oil Recycling	\$64.82
11140	31-Dec-23	Grasslands News Group	Equipment Stickers	\$99.90
11141	31-Dec-23	HBI Office Plus Inc.	File Cabinet	\$1,634.85
11142	31-Dec-23	Hemphill Project Management	Gravel Survey	\$2,982.00
11143	31-Dec-23	Laurie's Construction 2007 Inc.	Office Repair	\$339.66
11144	31-Dec-23	Loraas Disposal	November Invoice	\$98.56
11145	31-Dec-23	Munisoft	November Invoice	\$120.99
11146	31-Dec-23	Parkland Manufacturing Ltd.	Material	\$550.56
11147	31-Dec-23	RDARM	2024 Membership & Convention	\$290.00
11148	31-Dec-23	Toshiba Tec Canada	December Invoice	\$153.58
11149	31-Dec-23	Town of Whitewood	November Invoice	\$80.00
OL	31-Dec-23	Minister of Finance	GSSD - December Payable	\$1,138.62
OL	31-Dec-23	Minister of Finance	PVSD - December Payable	\$13,621.10
OL	31-Dec-23	SMHI	December Payable	\$14,068.14
11150	31-Dec-23	Frier's Ag	December Invoice	\$925.27
11151	31-Dec-23	Grasslands News Group	December Invoice	\$168.00
11152	31-Dec-23	NAPA Whitewood	December Statement	\$1,380.91
EFT	05-Jan-24	Blaine Drake	Payroll	\$2,027.54
EFT	05-Jan-24	Cole Gawryluk	Payroll	\$1,734.95
11153	12-Jan-24	APAS	2024 Membership	\$7,051.71
11154	12-Jan-24	Minister of Finance	2024 Fire Dispatch Service	\$520.80
11155	12-Jan-24	Parkland Search & Rescue	2024 Donation	\$200.00
11156	12-Jan-24	RMAAS	2024 Membership	\$425.00
11157	12-Jan-24	Saskatchewan Crime Stoppers	2024 Donation	\$200.00
11158	12-Jan-24	SGI	License Plate Renewals	\$1,221.28
11159	12-Jan-24	Western Municipal Consulting	2024 Subscription Fee	\$262.50

EFT	12-Jan-24	Borderland Coop	December Statement	\$3,454.63
EFT	12-Jan-24	FCM	2024 Membership	\$151.42
EFT	12-Jan-24	Loraas Disposal	December Invoice	\$59.07
EFT	12-Jan-24	MuniSoft	December Statement	\$5,240.87
EFT	12-Jan-24	SARM	December Statement	\$31,418.82
EFT	12-Jan-24	Southeast Regional Library	2024 Library Fees Installment	\$1,705.00
EFT	12-Jan-24	Toshiba Tec Canada	January Invoice	\$133.06
EFT	12-Jan-24	Town of Whitewood	December Invoice	\$80.00
OL	12-Jan-24	Collabria Mastercard	December Statement	\$635.76
OL	12-Jan-24	Minister of Finance	2023 PST	\$35.71
Total				\$199,484.64

Certified correct this 12th day of January, 2024

Reeve

Administrator