

Minutes of the Regular Meeting of the Council of the Rural Municipality of Willowdale No. 153
Held Friday the 13th day of January, 2023
In the Municipal Transportation Services Shop #1001 Highway 9, Whitewood, Saskatchewan

Present:

Reeve -	Larry Sippola
Councillor Division 2 -	Les Beutler
Councillor Division 3 -	Lane Chesney
Councillor Division 4 -	Eva Davis
Councillor Division 5 -	Rick Schellenberg
Councillor Division 6 -	Rick Lake
Administrator -	Chrissy Bodnarchuk

Absent:

Councillor – Division 1 Liz Domoslai

Call to Order:

A quorum being present, Reeve Larry Sippola called the meeting to order at 9:00 a.m.

Minutes:

1/23 Beutler: That the minutes of the Regular Meeting of Council held December 9, 2022 approved as presented.
Carried.

Financial Reports:

2/23 Chesney: That the Statement of Financial Activities and the bank reconciliation for the month of December 2022 be accepted as presented.
Carried.

Accounts:

3/23 Schellenberg: That the accounts in the amount of \$183,501.75 as indicated on the list attached hereto and forming part of these minutes be approved for payment.
Carried.

Correspondence:

4/23 Davis: That the following correspondence having been read now be filed:

a) APAS	Updates
b) Canadian Agricultural Partnership	PCO Workshops
c) Canadian Agricultural Partnership	PHO Newsletter
d) Municipal Hail Insurance	2022 Update
e) SARM	Resolution Deadline
f) SARM	Lieutenant Governor’s Award Nominations
g) SARM	Election Forms
h) Bill Huber	SARM Election Support
i) Ray Orb	SARM Election Support
j) SAMA	Notice of Annual Meeting
k) SaskTel	2023 Road Construction
l) SaskPower	2023 Road Construction
m) SARM	Respect in the Workplace Training

Carried.

Delegation:

9:30 a.m. – Rodney Luypaert – Richardson Pioneer

Public Notice - Special Meeting

5/23 Beutler: That Administrator post Public Notice for special meeting to be held January 27, 2022 at 9:00 a.m. regarding intent to close and sell road allowance.
Carried.

New Business:

Board of Revision & Development Appeals Board

6/23 **Beutler:** That the Council for the R.M. of Willowdale No. 153 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans.

The chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

Board of Revisions & Development Appeals Board Secretary

7/23 **Davis:** That the R.M. of Willowdale No. 153 appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Fidelity Bond

8/23 **Chesney:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Two Hundred Thousand Dollars (\$200,000.00) coverage for the Administration be accepted as presented.

Carried.

Workers' Compensation Board – Elected Officials

9/23 **Schellenberg:** That for the year 2023 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Thirty-nine Thousand, One Hundred and Seventy Dollars (\$39,170.00) per elected official.

Carried.

Saskatchewan Lotteries Grant

10/23 **Davis:** That for the purpose of the Saskatchewan Lotteries Communities Grant Program the R.M. of Willowdale No. 153 allocate its per capita amount to the Town of Whitewood for the year 2024-2025.

Carried.

RMAA Spring Workshop

11/23 **Chesney:** That the Council for the R.M. of Willowdale No. 153 authorize Administrator Chrissy Bodnarchuk to attend the RMAA Spring Workshop in Melville, SK. on March 29, 2023 in accordance with Policy #200-06.

Carried.

RMAA Annual Convention

12/23 **Chesney:** That the Council for the R.M. of Willowdale No. 153 authorize Administrator Chrissy Bodnarchuk to attend the RMAA Annual Convention in Saskatoon, SK. from May 15, 2023 to May 18, 2023 in accordance with Policy #200-06.

Carried.

SARM Annual Convention

13/23 **Beutler:** That each member of Council and Administration be authorized to attend the 2023 SARM Annual Convention in Saskatoon, SK. from March 13-16, 2023 in accordance with Policy #200-04 and #200-11.

Carried.

Cowessess Treaty Land Entitlement – NW 5-16-01-W2

14/23 **Chesney:** That the Administrator be authorized to advise Cowessess First Nation that the municipality has no concerns with Cowessess Treaty Land Entitlement NW 5-16-01-W2, File 361.411.

Carried.

Federation of Canadian Municipalities – 2023 Membership

15/23 **Schellenberg:** That the R.M. of Willowdale No. 153 renew membership for 2023 in the Federation of Canadian Municipalities for \$149.50.

Carried.

APAS – 2023 Membership

16/23 **Chesney:** That the R.M. of Willowdale No. 153 renew membership for 2023 in APAS for \$7051.71.

Carried.

Regina District Association of Rural Municipalities

17/23

Beutler: That council for the R.M. of Willowdale renew membership for 2023 in Regina District Association of Rural Municipalities for \$150.00.

Carried.

18/23

Town of Whitewood – 2023 Fire Grant
Schellenberg: That the R.M. of Willowdale No. 153 pay \$1,000.00 to the Town of Whitewood to the Capital Fund as a Fire Grant for 2023 as per Bylaw 2007-03.

Carried.

19/23

Town of Wapella – 2023 Fire Grant
Davis: That the R.M. of Willowdale No. 153 pay the Town of Wapella \$1,000.00 to the Capital Fund and \$500.00 to the general fire protection cost fund for 2023.

Carried.

20/23

RPS Energy Canada Ltd. – File 22P049
Beutler: That the Administrator be authorized to sign the Notice of Completion Seismic Operations for the above-mentioned file.

Carried.

21/23

2023 Clubroot Pest Control Officer Appointment
Schellenberg: That, as part of the 2023 clubroot survey being conducted by the Ministry of Agriculture, the R.M. of Willowdale No. 153 appoints the following Plant Health Officers as Pest Control Officers for 2023:

Tayo Adegeye	Katey Makohoniuk
Plant Health Officer – SARM Division 1	Plant Health Officer – SARM Division 4
Joanne Kwasnicki	Chelsea Neuberger
Plant Health Officer – SARM Division 2	Plant Health Officer – SARM Division 5
Betty Johnson	Colleen Fennig
Plant Health Officer – SARM Division 3	Plant Health Officer – SARM – Division 6

Carried.

22/23

R.M. of Elcapo – 2022 Road Maintenance Fees
Chesney: That the administrator be authorized to pay the 2022 Road Maintenance Fees to the R.M. of El Capo for \$2450.04.

Carried.

23/23

Council Indemnity
Beutler: That Council for the R.M. of Willowdale No. 153 accept the monthly council indemnity as presented and hereby approve payment with month end payroll cycle with the understanding that any miscalculations be documented on the indemnity sheets.

Sippola	\$ 640.00	Domoslai	\$ 0	Beutler	\$ 375.00
Chesney	\$ 279.40	Davis	\$ 421.55	Lake	\$ 417.00
Schellenberg	\$ 381.60				

Carried.

24/23

Adjournment
Beutler: That this meeting adjourn (11:59 a.m.)

Carried.

Reeve

Administrator

R.M. of Willowdale No. 153
List of Accounts for Approval
as of 1/13/2023
Batch: 2022-00076 to 2023-0002

				Payment
Cheques	Date	Vendor Name	Reference	Amount
10966	09-Dec-22	DJ Miller & Sons Construction	Final Payment	\$52,358.82
10967	09-Dec-22	Andrea Smyth	Replace Cheque	\$100.00
10968	13-Dec-22	Bartok Enterprises Ltd.	Custom Mowing	\$200.00
10969	13-Dec-22	RM of Silverwood	Culvert	\$503.50
10970	13-Dec-22	Whitewood Public Library	Raffle Tickets	\$50.00
EFT	15-Dec-22	Thomas Black	December Mid Month Payroll	\$1,684.83
EFT	15-Dec-22	Blaine Drake	December Mid Month Payroll	\$1,529.83
EFT	31-Dec-22	Chrissy Bodnarchuk	December Payroll	\$3,902.22
EFT	31-Dec-22	Thomas Black	December Payroll	\$2,174.85
EFT	31-Dec-22	Blaine Drake	December Payroll	\$2,637.49
EFT	31-Dec-22	Leslie Beutler	December Council Indemnity	\$401.76
EFT	31-Dec-22	Lane Chesney	December Council Indemnity	\$1,762.99
EFT	31-Dec-22	Eva Davis	December Council Indemnity	\$483.36
EFT	31-Dec-22	Denis Firkola	November Council Indemnity	\$118.51
EFT	31-Dec-22	Rick Lake	December Council Indemnity	\$364.00
EFT	31-Dec-22	Richard Shellenberg	December Council Indemnity	\$275.15
EFT	31-Dec-22	Larry Sippola	December Council Indemnity	\$608.65
OL	31-Dec-22	Mastercard	Reimburse Mastercard	\$562.38
OL	31-Dec-22	MEPP	December Payable	\$3,230.56
OL	31-Dec-22	Receiver General	December Payable	\$5,652.91
OL	31-Dec-22	Sask Energy	December Payable	\$1,246.77
OL	31-Dec-22	Sask Power	December Payable	\$424.17
OL	31-Dec-22	Sask Tel	December Payable	\$339.38
10971	31-Dec-22	Grasslands News Group	Advertising	\$118.13
10972	31-Dec-22	Maximum Welding	Repair Grader	\$186.81
10973	31-Dec-22	Napa Whitewood	November Statement	\$658.92
10974	31-Dec-22	Western Litho Printers	Minute Paper	\$80.06
OL	31-Dec-22	Minister of Finance	GSSD - December Payable	\$2,305.64
OL	31-Dec-22	Minister of Finance	PVSD - December Payable	\$10,789.79
OL	31-Dec-22	SMHI	December Payable	\$11,896.50
10977	13-Jan-23	Parkland Search & Rescue Corp.	2023 Donation	\$200.00
10978	13-Jan-23	HBI Office Plus Inc.	Office Supplies	\$492.83
10979	13-Jan-23	Minister of Finance	2023 Fire Dispatch Service	\$455.70
10980	13-Jan-23	Western Municipal Consulting	2023 Subscription Fee	\$262.50
10981	13-Jan-23	RMAAS	2023 Membership	\$425.00
10982	13-Jan-23	Napa Whitewood	December Statement	\$177.49
10983	13-Jan-23	OK Tire Whitewood	December Statement	\$498.34
10984	13-Jan-23	Palik Contracting Ltd.	Shop Supplies	\$35.72
10985	13-Jan-23	Minister of Finance	2022 Gravel Leases & Royalties	\$1,393.72
10986	13-Jan-23	Jean Green	January Invoice	\$60.00
10987	13-Jan-23	RM of Kingsley	2022 Road Maintenance Fees	\$2,483.30
10988	13-Jan-23	SGI	License Plate Renewal	\$1,221.28
EFT	13-Jan-23	Borderland Coop	December Statement	\$8,174.74
EFT	13-Jan-23	Frier's Ag	December Invoice	\$710.33
EFT	13-Jan-23	Loraas Disposal	December Invoice	\$54.45
EFT	13-Jan-23	MuniSoft	December Statement	\$4,700.22
EFT	13-Jan-23	SARM	December Statement	\$37,734.84
EFT	13-Jan-23	Southeast Regional Library	2023 Library Fees Installment	\$1,581.00
EFT	13-Jan-23	Toshiba Business Solutions	January Invoice	\$24.42

EFT	13-Jan-23	Town of Whitewood	2023 Fire Protection Fees	\$15,727.93
EFT	13-Jan-23	Town of Whitewood	November & December Invoices	\$150.00
OL	13-Jan-23	Mastercard	Reimburse Mastercard	\$239.60
OL	13-Jan-23	Minister of Finance	2022 PST Remittance	\$50.36

Total \$183,501.75

Certified correct this 13th day of January, 2023

Reeve

Administrator